

**WESTCHASE DISTRICT COMMUNITY FUND**

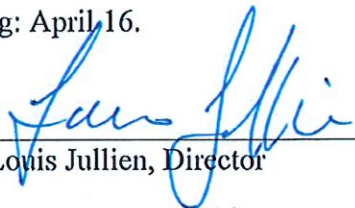
**AGENDA**

March 19, 2025

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, March 19, 2025, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of last meeting. Review and approve Treasurer's report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
6. **Quillian Center Vote.** Vote to donate 50% of proceeds from Corporate Challenge to Quillian Center for use of their facilities.
7. **Pillars.**
  - a. Giving
  - b. Events
    - i. 4.4.25 Corporate Challenge
    - ii. 4.8.25 CC Award Ceremony
    - iii. 4.11.25 Spring Luncheon – Friends of Westchase
  - c. Partnership
8. **Reminder:** Director 2025 Contributions are due.
9. **Upcoming Board Meetings.** Next meeting: April 16.
10. **Adjourn.**

  
\_\_\_\_\_  
Louis Jullien, Director

# WESTCHASE DISTRICT UPDATE

## DISTRICT PROJECTS

- Walnut Bend Landscaping - \$125K improvements
- Meadowglen – ROW process ongoing
- Promenade Feasibility Study – HCP4
- Monument Signs – under construction

## WOODCHASE PARK

- **Spring Break Event** Great success!

## CAMDEN PARK

- **Grand Opening** April 10, 10am-12pm
- **Easter Celebration** April 12, 10am-1pm
- **Trails Without Trash** April 26, 8am-10am

## CORPORATE CHALLENGE

- **Event Date** - Friday, April 4, 2025
- **Award Ceremony** - Tuesday, April 8, 2025, 4pm-6pm
- **Rain Date** - Friday, April 11, 2025

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, February 5, 2024, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, The roll was called of the duly appointed members of the Board, to-wit: Kimberly Crow, Louis Jullien and Keitha Gallien, John Dombrowski, Delisha Simon and Ricky Gonzalez thus constituting a quorum.

**1. Call to Order** by K. Crow **Time:** 7:32 am

**2. Guest:** NA

**3. Westchase District Update Report.** Receive a report on Westchase District.

**4. Administrative Report.** Review the minutes of the January 16, 2025, meeting and approve Treasurer's Report.

**Motion to amend approve minutes:** J. Dombroski **Second:** R. Gonzalez

**Board Vote:** unanimous

**Motion to approve Treasurer's Report:** J. Dombrowski **Second** R. Gonzalez

**Board Vote:** unanimous

**5. Donation Submission(s).** Receive donation request(s), if any, from our community.

**6. Ratification Vote.** Vote to ratify \$300 given to Quillian Center for golf tournament in 2024.

**Motion to approve ratification:** L. Jullien **Second** J. Dombrowski **Board Vote:** unanimous

**7. Pillars.**

**a. Giving**

**b. Events**

i. 4.4.25 Corporate Challenge

ii. 3.19.25 Impact Maker Breakfast - WHAM

iii. 4.11.25 Spring Luncheon - Friends of Westchase

**c. Partnership**

i. 2.6.25 WHAM, Friends of Westchase Meeting

**8. Reminder:** Directors 2025 Contributions are due

	2021		2022		2023		2024		2025	
	Budget	Actual	Budget	Actual*	Budget	Actual*	Budget	Actual*	Budget	Actual*
<b>Income:</b>										
Donation Income:	1,000	544	500	660	500	290	300	2,875	300	
Program Income:										
Corporate Challenge				18,550	25,000	22,700	25,000	26,750	35,000	
Other/Legislative Breakfast	2,500	2,238	2,500	2,370	2,500	120				
Other/Whole Foods										
Corporate Donation - W Foods / Cantina L.						25				
Misc. Income	100	414	100	1,000	1,000	1,000	1,000			
Grant Income										
Interest Income	20	6	20							
<b>Total Income</b>	<b>3,620</b>	<b>3,202</b>	<b>3,120</b>	<b>22,580</b>	<b>29,000</b>	<b>24,135</b>	<b>26,300</b>	<b>29,625</b>	<b>35,300</b>	<b>-</b>
<b>Expenses:</b>										
Administrative (filing and bank fees) :	100		100					56	100	
Marketing / Supplies	500			751	500	234	300	250	300	
Professional (audit & tax)	4,250	3,000	4,250	5,500						
Insurance	750	752	750	255	750	790	800	1,529	1,600	
Legal					250					
Grant Application Fees										
Website / Paypal	100		100		150	133	150	161	175	
Trail Equipment										
Program Expenses:										
Corporate Challenge				10,160	11,500	9,436	11,000	10,061	10,000	
20th Anniversary / Leg Bkf. / other	1,000	930	1,000	1,161	1,250					
Other - W Foods / Public Art										
<b>Total Expenses:</b>	<b>6,700</b>	<b>4,682</b>	<b>6,200</b>	<b>17,826</b>	<b>14,400</b>	<b>10,592</b>	<b>12,250</b>	<b>12,057</b>	<b>12,175</b>	<b>-</b>
<b>Donations:</b>	<b>5,000</b>	<b>5,414</b>	<b>5,000</b>	<b>10,077</b>						
Quillian Center					6,750	7,100	7,000	7,815	12,500	
Spring Dash					1,500	2,000	2,000	2,500	2,000	
Bayou City Ballet					1,800	2,000	2,000	2,000	2,000	
nonPareil					1,500	1,000	1,000	2,000	2,000	
HPD					250	-				
Farmers Market					1,000	1,000	1,000			
Other										
<b>Total Donations:</b>					<b>12,800</b>	<b>13,100</b>	<b>13,000</b>	<b>14,315</b>	<b>18,500</b>	<b>-</b>
<b>Surplus / Deficit:</b>	<b>(8,080)</b>	<b>(6,893)</b>	<b>(8,080)</b>	<b>(5,324)</b>	<b>1,800</b>	<b>443</b>	<b>1,050</b>	<b>3,253</b>	<b>4,625</b>	<b>-</b>
<b>Asset - Cash in Bank:</b>		<b>18,052</b>		<b>10,500</b>		<b>10,787</b>		<b>19,219</b>		

**Westchase District Community Fund**  
**Profit & Loss**  
January through February 2025

	<u>Jan - Feb 25</u>
Ordinary Income/Expense	
Income	
Direct Public Support	
GSP - Programming Events Income	5,000.00
Individual Donor Contributions	255.00
Total Direct Public Support	5,255.00
Program Income	
Corporate Challenge	
Event Host	1,200.00
Major Sponsor	4,000.00
Team	7,500.00
Total Corporate Challenge	12,700.00
Total Program Income	12,700.00
Total Income	17,955.00
Gross Profit	17,955.00
Expense	
Administrative	
Website / Paypal	23.37
Total Administrative	23.37
Program Expenses	
Corporate Challenge	1,000.00
Total Program Expenses	1,000.00
Total Expense	1,023.37
Net Ordinary Income	16,931.63
Net Income	<u>16,931.63</u>

Westchase District Community Fund  
Balance Sheet  
As of February 28, 2025

	Feb 28, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	26,808.97
TexPool Greenspace	3,044,302.79
WDCF - Greenspace	76,680.69
Total Checking/Savings	3,147,792.45
Accounts Receivable	
Accounts Receivable	21,800.00
Total Accounts Receivable	21,800.00
Total Current Assets	3,169,592.45
Other Assets	
Multi-Year Pledge Receivable	1,320,000.00
Total Other Assets	1,320,000.00
<b>TOTAL ASSETS</b>	<b>4,489,592.45</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Long Term Liabilities	
Multi-Year Pledges Deferred Inf	1,320,000.00
Total Long Term Liabilities	1,320,000.00
Total Liabilities	1,320,000.00
Equity	
Unrestricted Net Assets	3,173,251.32
Net Income	-3,658.87
Total Equity	3,169,592.45
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,489,592.45</b>

**BUDGET**

Inc	Description	#	Amt.	Total
	Title Sponsor	1	\$3,500	\$3,500
	Major Sponsors - Comp	5	\$0	\$0
	Major Sponsors @ 1000	15	\$1,000	\$15,000
	Event Hosts - Comp	1	\$0	\$0
	Event Hosts @ 400	6	\$400	\$2,400
	Teams @ 0	16	\$0	\$0
	Teams @ 500	34	\$500	\$17,000
	<b>Total Income</b>			<b>\$37,900</b>

Exp	Description	Amt.	Total
	MS and EH banners	\$1,000.00	\$1,000.00
	Promotional item	\$1,000.00	\$1,000.00
	Goody bags	\$0.00	\$0.00
	Trophies -- Overall	\$550.00	\$550.00
	Plaques -- Event winner/MS	\$1,000.00	\$1,000.00
	Photography	\$1,000.00	\$1,000.00
	Breakfast	\$300.00	\$300.00
	Refreshments	\$500.00	\$500.00
	First Aid	\$450.00	\$450.00
	Engraving	\$40.00	\$40.00
	Inflatable	\$600.00	\$600.00
	Post Event Party	\$400.00	\$400.00
	Lunch	\$2,600.00	\$2,600.00
	Equipment	\$100.00	\$100.00
	Printing/promotional	\$0.00	\$0.00
	Pay Pal fees	\$80.00	\$80.00
	<b>Total Expenses</b>		<b>\$9,420.00</b>
	<b>Profit to WDCF</b>		<b>\$28,480</b>
	<b>Donation to QMC</b>		<b>\$14,240</b>

**ACTUAL**

Inc	Description	#	Amt.	Total
	Title Sponsor	1	\$3,500	\$3,500.00
	Major Sponsors - Comp	4	\$0	\$0.00
	Major Sponsors @ 1000	12	\$1,000	\$12,000.00
	Event Hosts - Comp	1	\$0	\$0.00
	Event Hosts @ 400	6	\$400	\$2,400.00
	Teams @ 0		\$0	\$0.00
	Teams @ 500	31	\$500	\$15,500.00
	<b>Total Income</b>			<b>\$33,400.00</b>

Exp	Description	Amt.	Total
	Signage		\$402.00
	Promotional item (paid for by WD)		\$1,063.00
	Goody Bags (donated Salata)		\$0.00
	Trophies -- Overall		\$529.23
	Plaques -- Event winner/MS		1,057.26
	Photography		\$1,000.00
	Breakfast (donated Kolache Factory)		\$0.00
	Refreshments		
	First Aid		\$450.00
	Engraving		
	Inflatable		\$850.00
	AV rental for award ceremony		
	Lunch		\$3,300.00
	Sunscreen/hand sanitizer		\$0.00
	whistles/stopwatches (paid for by WD)		\$0.00
	PayPal fees		
	<b>Total Expenses</b>		<b>\$8,651.49</b>
	<b>Profit to WDCF</b>		<b>\$24,748.51</b>
	<b>Donation to QMC</b>		<b>\$12,374.26</b>

Marriott, Quilliam, Salata, WHAM  
Kolache Factory

Step & Repeat, Ask Fast Signs for a donation  
Half paid by WDCF, half paid by WD Marketing (Gainers)

Kolache Factory donation

3 Inflatables for Football Toss, Briefcase Relay, Rockwall Relay  
Marriott  
Special pricing from Salata

MAJOR SPONSOR	TEAM	EVENT HOSTS
Alief ISD	Marshall Center for Advanced Careers	Primrose School
Binkley & Barfield	Amegy Bank	TEI
BQR	BGE	Towne Place Suites
Camden Property Trust	Binkley & Barfield	UES
Hoar Construction	Brixtor	Westco
Houston Community College	Dally & Associates	Kuo & Associates
Houston Marriott Westchase	Dally & Associates	
HR Green	DBR Engineering	
KPRC	DBR Engineering	
Kuo & Associates	DBR Engineering	
LAN	EHRA	
LAN	EHRA	
Pape-Dawson Engineers	Folio West	
Quillian Center	Harvey Builders	
Salata	Hoar Construction	
Smart Financial	Huitt-Zollars	
Water Logic	Hunton Group	
West Houston Assistance Ministries	Hunton Group	
	Hunton Group	
	Isani	
	Liquid Power Specialty Products	
	Liquid Power Specialty Products	
	Meritage Homes	
	Odyssey Engineering Group	
	Pape-Dawson Engineers	
	Pape-Dawson Engineers	
	Pape-Dawson Engineers	
	Pape-Dawson Engineers	
	RPM Living	
	Smart Financial	
	Veritas Equity Management	

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