

WESTCHASE DISTRICT COMMUNITY FUND

AGENDA

November 6, 2024

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, November 6, 2024, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of 10.2.24 meeting.
Review and approve Treasurer's report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
 - a. Bayou City Ballet
 - b. nonPareil
6. **Pillars**
 - a. Events
 - i. Corporate Challenge 2025
 - ii. Discuss Spring Dash Opportunity
 - iii. Discuss Opportunities with Friends of Westchase
 - iv. Discuss Community Impact Awards – Cancelling for next year
 - v. Schedule December meeting and January Kick-Off Meeting
 - b. Partnerships
 - i. Discuss Board Resignations & New Member
 - c. Social Media
7. **Upcoming Board Meetings.**
8. **Adjourn.**


Louis Jullien, Director

WESTCHASE DISTRICT UPDATE

DISTRICT PROJECTS

- Meadowglen – ROW process ongoing
- Performance Venue Feasibility Study – Latest update
- Promenade Feasibility Study – HCP4
- District Drainage Study
- Monument Sign – Pre-con meeting, 300 days, 13 new monument signs

SNEED DOG PARK

- Santa Paws – Saturday, November 16, 10am-12pm

WOODCHASE PARK

- Fall Events
 - Trick or Treat record attendance
 - Christmas Celebration – Friday, December 6, 5pm-8pm
 - Christmas Movie Night – Friday, December 13, 5pm-8pm

CAMDEN PARK

- April 2025 Opening
- Programming & Events Sponsorships

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, October 2, 2024, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, The roll was called of the duly appointed members of the Board, to-wit: Kimberly Crow, Louis Jullien and Keitha Gallien, John Dombrowski, and Maria de Jesus Carbajal thus constituting a quorum.

1. Call to Order by K. Crow Time: 7:40 am

2. Guest: Delisha Simon

3. Westchase District Update Report. Receive a report on Westchase District.

4. Administrative Report. Review the minutes of the September 4, 2024, meeting and approve Treasurer's Report.

Motion to amend approve minutes: L. Jullien **Second:** J. Dombroski

Board Vote: unanimous

Motion to approve current Treasurer's Report: J. Dombrowski **Second** M. Carbajal

Board Vote: unanimous

5. Donation Submission(s). Receive donation request(s), if any, from our community.

a. Houston Double Ten Celebration Committee

6. . Pillars

a. Events

i. Fall Planning

ii. Corporate Challenge 2025

b. Partnerships

i. Discuss Board Resignations

ii. Discuss 1 New Board Members for this year

c. Social Media

7. Upcoming Board Meetings

8. Adjourn 8:13 am

Keitha Gallien –Acting Secretary

Westchase District Community Fund
Profit & Loss
 January through October 2024

	Jan - Oct 24
Ordinary Income/Expense	
Income	
Direct Public Support	
Business Donor Contributions	200.00
Corporate Contributions	2,500.00
GSP - Programming Events Income	19,500.00
Individual Donor Contributions	605.00
Total Direct Public Support	22,805.00
Program Income	
Corporate Challenge	
Event Host	2,700.00
Major Sponsor	13,450.00
Team	10,200.00
Total Corporate Challenge	26,350.00
Total Program Income	26,350.00
Total Income	49,155.00
Gross Profit	49,155.00
Expense	
Administrative	
Website / Paypal	161.15
Total Administrative	161.15
Operations	
County Filing Fees	56.16
Supplies	249.78
Total Operations	305.94
Other Types of Expenses	
Insurance - Liability, D and O	1,528.80
Total Other Types of Expenses	1,528.80
Program Expenses	
Corporate Challenge	9,932.29
Donation from Program	
Quillian Center	7,815.00
WHAM	2,500.00
Total Donation from Program	10,315.00
Total Program Expenses	20,247.29
Total Expense	22,243.18
Net Ordinary Income	26,911.82
Net Income	26,911.82

Westchase District Community Fund

Balance Sheet

As of November 5, 2024

	Nov 5, 24
ASSETS	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	20,018.55
TexPool Greenspace	2,967,278.98
WDCF - Greenspace	61,703.82
Total Checking/Savings	3,049,001.35
Accounts Receivable	
Accounts Receivable	14,500.00
Total Accounts Receivable	14,500.00
Total Current Assets	3,063,501.35
Other Assets	
Multi-Year Pledge Receivable	1,320,000.00
Total Other Assets	1,320,000.00
TOTAL ASSETS	4,383,501.35
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Multi-Year Pledges Deferred Inf	1,320,000.00
Total Long Term Liabilities	1,320,000.00
Total Liabilities	1,320,000.00
Equity	
Unrestricted Net Assets	2,919,257.91
Net Income	144,243.44
Total Equity	3,063,501.35
TOTAL LIABILITIES & EQUITY	4,383,501.35

	2020		2021		2022		2023		2024	
	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*	Budget	Actual*
Income:										
Donation Income:	1,000	50,995	1,000	544	500	660	500	290	300	2,875
Program Income:										
Corporate Challenge	30,000	18,300				18,550	25,000	22,700	25,000	26,750
Other/Legislative Breakfast	3,000	1,445	2,500	2,238	2,500	2,370	2,500	120		
Other/Whole Foods										
Corporate Donation - W Foods / Cantina L.										
Misc. Income	100		100	414	100			25		
Grant Income						1,000	1,000	1,000	1,000	
Interest Income	20	16	20	6	20					
Total Income	34,120	70,756	3,620	3,202	3,120	22,580	29,000	24,135	26,300	29,625
Expenses:										
Administrative (filing and bank fees):	100	93	100		100					56
Marketing / Supplies	600	30	500			751	500	234	300	250
Professional (audit & tax)	4,000	4,000	4,250	3,000	4,250	5,500				
Insurance	750	716	750	752	750		750	790	800	1,529
Legal						255	250			
Grant Application Fees										
Website / Paypal	2,025	3,267	100		100		150	133	150	161
Trail Equipment										
Program Expenses:										
Corporate Challenge	10,000	471				10,160	11,500	9,436	11,000	10,061
20th Anniversary / Leg Bkfr / other	1,000		1,000	930	1,000	1,161	1,250			
Other - W Foods / Public Art										
Total Expenses:	18,475	8,578	6,700	4,682	6,200	17,826	14,400	10,592	12,250	12,057
Donations:	15,000	65,315	5,000	5,414	5,000	10,077				
Quillian Center							6,750	7,100	7,000	7,815
Spring Dash							1,500	2,000	2,000	2,500
Bayou City Ballet							1,800	2,000	2,000	
nonPareil							1,500	1,000	1,000	
HPD							250	-		
Farmers Market							1,000	1,000	1,000	
Other										
Total Donations:							12,800	13,100	13,000	10,315
Surplus / Deficit:	645	(3,137)	(8,080)	(6,893)	(8,080)	(5,324)	1,800	443	1,050	7,253
Asset - Cash in Bank:		25,783		18,052		10,500		10,787		20,019

Name of Organization	Bayou City Ballet Youth Company
Is your organization a 501c3?	Yes
Non-Profit Federal ID Number	84-4659226
Contact Name and/or Title	Alex Pandiscio, President
Cell Phone Number	4155314051
Office Phone Number	7132803646
Contact Email	info@bayoucityballet.com
Address	11231 Richmond Ave # D.106 UNIT 10 Houston, TX 77082-6656
Please tell us a little about your organization (History and Mission)	<p>"Enriching lives through the beauty of classical ballet."</p> <p>Founded in 2020, the Bayou City Ballet Youth Company provides high quality performance opportunities for advanced ballet students pursuing a professional career in dance. We strongly believe in the power of ballet to change lives. In order to share this beautiful art with our entire community, we program an array of educational programs throughout the greater Houston area each season, including master classes, performances, and workshops, that are accessible to everyone. The Youth Company also raises funds annually to help defray the costs associated with performance, thereby allowing us to offer need-based financial assistance to our dancers.</p> <p>The Bayou City Ballet Youth Company is a 501(c)(3) nonprofit organization, with an annual budget just over \$50K. The</p>

company performs eight times per year in Houston, and hosts an array of masterclasses each season taught by a diverse faculty of both current and former internationally-celebrated professional ballet dancers. As well, the company has a track record of commissioning new choreography by artists from underrepresented groups.

When are you in need of the donation? November 2024

What is the amount requested? \$3000

Please be specific on what the donation will benefit or how it will be used. In 2023, the Bayou City Ballet Youth Company presented the first fully-staged version of The Nutcracker ballet in the Westchase and Alief communities. “The Alief Community Nutcracker” premiered two sold out performances at Kerr High School, featuring professional guest artists alongside members of Bayou City Ballet Youth Company and 2nd-5th grade students of Alief Independent School District. In 2023, over \$10,000 in scholarships were awarded to 40 Alief ISD students, and admission tickets were set at just \$10 to ensure accessibility.

This December we will again produce two fully-staged performances of "The Nutcracker", this time at Taylor High School to accommodate larger audiences (with a capacity for 1800 audience members) and a larger cast (92 performers, 54 of whom are Alief ISD students). Performances will be Saturday Dec. 7th at 5pm and Sunday Dec. 8th, at 2pm.

The 2024 production of The Alief Community Nutcracker has already awarded over \$16,000 in scholarships to the 54 Alief ISD students (a \$300 cost per student, which covers the costs of

student participation, including costumes, tights, and training/rehearsal fees).

In addition to student performers, professional guest artists Katlyn Addison and Adrian Frye from Salt Lake City's Ballet West will once again dance the grand pas de deux of the Sugar Plum Fairy and Cavalier. We are proud to present professional level ballet to the general public of West Houston with tickets starting at only \$10!

Bayou City Ballet Youth Company respectfully requests continued financial support from the Westchase District Community Fund to help fund this magnificent production. Our request of \$3000 will cover 10 students.

According to the Alief District Fine Arts director, Renford Jame, the District is severely underserved in the area of performing arts education, so the opportunity like this to perform in a classical ballet changes lives. Students who participate get to come to Bayou City Ballet School for training and rehearsals once per week for ten weeks leading up to the performances. We are honored to be able to make such a significant impact in the lives of students and families throughout Alief ISD, which includes many children who live and attend school within the Westchase District.

We have already raised \$9000 from individual donors, with another \$1900 pledged by November. We are proud to have support from The City of Houston, Houston Arts Alliance, Dance Source Houston, and Alief Independent School District. We still have a ways to go in order to raise the money to cover all the costs of this ambitious project and we hope the Westchase District Community Fund will want to partner with us again. We welcome any support the WDCF is able to provide.

2024 Funding and Budget

Expenses

Theater Rental 6000

Stage Management/Lighting Design 3000

Principal Guest Artists 4000

Projector Rental 3000

Artists' travel/lodging 1200

Additional guest performers 2500

Rehearsal staff/choreography 4000

Costumes/tights 6000

Studio space rental 3500

TOTAL 43200

Revenue

Ticket Admissions 18000

Alief Theater Donation (in-kind) 6000

WDCF Donation 3000

Houston Arts Alliance Support 2273

Dance Source Houston 5000

Individual Donations 9000

TOTAL 43273

Have you applied for a donation from WDCF previously? If Yes – please list when/for what.

Yes, we received a donation in 2020 from WDCF in support of our first annual Westchase Nutcracker Festival in the amount of \$1000, then each subsequent year: \$1500 (2021), \$1800 (2022), \$2000 (2023). We are grateful for the partnership!

Are you publicizing this event? If so – What exposure would you be willing to provide the WDCF.org?

YES. We include the WDCF name/logo on our marketing materials (playbill, posters, emails, social media, event signage), and tag WDCF on social media posts. If there is anything else we can do to help promote WDCF, just let us know.

Name of Organization	nonPareil Institute
Is your organization a 501c3?	Yes
Non-Profit Federal ID Number	263351005
Contact Name and/or Title	Liz Burke, Grants Manager
Cell Phone Number	352-262-7254
Office Phone Number	214-729-5900
Contact Email	lburke@npitx.org
Address	10675 Richmond Ave Suite #120 Houston, TX 77042
Please tell us a little about your organization (History and Mission)	<p>nonPareil Institute’s innovative technical vocational and work readiness program is designed specifically for adults with autism. nonPareil seeks to lower the extraordinarily high rate of unemployed talented adults with autism by teaching skills that enable students to work on teams, thrive in a professional environment, work on outsource projects, and turn their passion for technology into potential careers. Every person deserves the opportunity to further their education in a place where they feel safe and supported, and nonPareil strives to provide that environment for its students.</p>

In September 2010, nonPareil Institute began operations on the Southern Methodist University campus in Plano, TX. Within 12 years, the original vision grew to include four nonPareil locations in Texas and Florida, as well as an online version of the program called nP Online, serving over 303 adult students with autism in 2023. To date, over 1099 adults with autism have received services from the nonPareil Institute.

In 2022, the Westchase District helped support nonPareil Houston with a \$1500 grant and supplied an additional \$1000 grant in 2023. This year, we are seeking additional support to continue raising the bar on the innovative post-secondary educational opportunity nonPareil provides adults with autism in the Greater Houston area.

When are you in need of the donation?

12/1/2024

What is the amount requested?

\$2000

Please be specific on what the donation will benefit or how it will be used.

The vision of nonPareil is to help adults with autism discover their passion and achieve their personal goals through person-centered training and education in technology, social, and interpersonal skills. Through nonPareil's individually focused instruction on technical

problem solving, hands-on software development, and digital design, our adult students with autism gain confidence and build transferable workplace skills. nonPareil has a proven track record assisting this underserved group of people and successfully preparing them for increased independence and fulfilling lives within the workplace and their chosen community.

Autism is the fastest-growing diagnosis of developmental disability and its prevalence is increasing. In 1970, one in 2,000 people were diagnosed with autism in the United States. According to the Center for Disease Control, the current number has increased to one in 36. Over the next decade, an estimated 707,000 to 1,116,000 teens with autism will enter adulthood and age out of school-based services. As of 2022, the states with the greatest estimated number of adults living with autism are California (701,669), Texas (449,631), New York (342,280) and Florida (329,131), with more than 5.4 million adults nationwide on the autism spectrum. Without supported educational opportunities, the potential of individuals with autism remains untapped.

These individuals become increasingly isolated, under/unemployed, and depend on parents and/or publicly funded social services.

nonPareil bridges the gap in these services through our post-secondary educational opportunity for adults with autism, teaching the practical and in-demand skills necessary for a career in technology combined with the social skills necessary to obtain and maintain employment. It is our goal to continue to close the opportunity gap for adults with autism and grow the nonPareil program in the Greater Houston community. With this in mind, we respectfully request a grant for \$2,000 to be applied toward general operations of our program. With support from caring organizations like yours, nonPareil Institute will continue to raise the bar in providing impactful programs and transformative services for this underserved population in our community.

Have you applied for a donation from WDCF previously? If Yes – please list when/for what.

Yes, nonPareil Houston received a \$1500 grant from the Westchase District in 2022 and a \$1000 grant in 2023.

Are you publicizing this event? If so – What exposure would you be

This is not a specific event, but a request for general operations of our educational program. However, we are always willing to

willing to provide the
WDCF.org?

work with our
partners to raise awareness of their involvement in ways that
make sense
for both organizations.

Corporate Challenge 2025

- Follow up with LAN on Title Sponsorship (NOV)
- Meet with Quillian to confirm events and plan coordination (NOV)
- Budget
 - Removed t-shirts, working with Sherry on headwear instead
 - Photography – Kimberly working with Alief
 - Removed engraving for trophies – hold event week after
 - Goal to double profit and donation to Quillian
- Solicit teams (NOV)
- Book vendors (DEC/JAN)
- Assignments for board members (JAN/FEB)
- Date – Friday, April 4, 2025

Spring Dash Opportunity

- Present rental options to WHAM
- Volunteer presence at event
- Date – Saturday, May 17, 2025

Friends of Westchase

- Mentoring and after school programs
- Stuff a Bus
- Financial
 - Winter Coat Drive
 - Fall Golf Tournament
 - Spring Luncheon