

**WESTCHASE DISTRICT COMMUNITY FUND**

**AGENDA**

February 1, 2024

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Thursday, February 1, 2024, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of last meeting. Review and approve Treasurer's report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
6. **Pillars**
  - a. Events
    - i. Corporate Challenge 4.5.24
  - b. Partnerships
  - c. Social Media
7. **Reminder:** Director 2024 Contributions are due.
8. **Upcoming Board Meetings.** March 7, April 18.
9. **Adjourn.**

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Louis Jullien, Director

# WESTCHASE DISTRICT UPDATE

## STREETSCAPES

- Westheimer Streetscape Complete This Year
- Meadowglen – Starting

## STAFF UPDATES

- Senior Project Director – Renisa, starting February 5<sup>th</sup>

## WOODCHASE PARK

- Spring Break Event – March 11<sup>th</sup>-March 15<sup>th</sup>
- Easter Celebration – March 23<sup>rd</sup>
- Tai Chi, Zumba, Boot Camp, Chess Club, YAH Workshops, Children's Bingo, Storytime, Ballet Workshop, Soleil Music & Arts, Quillian Sports Camp – March-May

## CAMDEN PARK

- Construction Update
- 2025 Opening

## CORPORATE CHALLENGE

- Friday, April 5, 2024
- Friday, April 12, 2024 – Rain Date

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, January 11, 2024, at 3:00 p.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Craig Eichhorn, Louis Jullien, John Dombrowski, Ricky Gonzales, Dozie Oheri, Kimberly Crow, Lisa Iparrea, Keitha Gallien thus constituting a quorum.

**1. Call to Order by L. Jullien Time: 3:04 pm**

**2. Guest: Irma Sanchez**

**3. Westchase District Update Report.**

-Louis will forward drone footage which is done bimonthly.

**4. Administrative Report. Review and approve the minutes of the meeting. Review and approve Treasurer's report for E.O.Y. 2023.**

**Motion to amend approve minutes: L. Jullien Second: K. Crow Board Vote: unanimous**

**Motion to approve Treasurer's Report: K. Crow Second: R. Gonzales Board Vote: unanimous**

**5. Ratification Vote.** Vote to ratify all prior budget expenditures.

**Motion to ratify: K. Crow Second: C. Eichhorn Board Vote: unanimous**

**6. Donation Submission(s).** Receive donation request(s), if any, from our community. None.

**7. Planning Summit / Retreat.**

- a. Corporate Challenge discussion with Sherry Fox.
- b. 2023 Accomplishments & Review.
- c. 2024 Planning.

**8. 2023 Budget.** Review and approve 2024 budget.

**9. Renew Director Terms.**

**10. 2024 Election of Officers.** Positions are Chair, Vice Chair, Secretary, and Treasurer.

**11. Reminder:** Director 2024 Contributions are due.

**12. Upcoming Board Meetings.** Set dates for upcoming board meetings in 2024.

**13. Adjourn.** 5:05p

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**Keitha Gallien –Acting Secretary**

	2020		2021		2022		2023		2024	
	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*	Budget	Actual*
<b>Income:</b>										
Donation Income:	1,000	50,995	1,000	544	500	660	500	290	300	350
Program Income:										
Corporate Challenge	30,000	18,300				18,550	25,000	22,700	25,000	
Other/Legislative Breakfast	3,000	1,445	2,500	2,238	2,500	2,370	2,500	120		
Other/Whole Foods										
Corporate Donation - W Foods / Cantina L.										
Misc. Income	100		100	414	100	1,000	1,000	1,000	1,000	
Grant Income										
Interest Income	20	16	20	6	20					
<b>Total Income</b>	<b>34,120</b>	<b>70,756</b>	<b>3,620</b>	<b>3,202</b>	<b>3,120</b>	<b>22,580</b>	<b>29,000</b>	<b>24,135</b>	<b>26,300</b>	<b>350</b>
<b>Expenses:</b>										
Administrative (filing and bank fees) :	100	93	100		100					
Marketing / Supplies	600	30	500			751	500	234	300	
Professional (audit & tax)	4,000	4,000	4,250	3,000	4,250	5,500				
Insurance	750	716	750	752	750	255	750	790	800	
Legal										
Grant Application Fees										
Website / Paypal	2,025	3,267	100		100		150	133	150	
Trail Equipment										
Program Expenses:										
Corporate Challenge	10,000	471				10,160	11,500	9,436	11,000	
20th Anniversary / Leg Bkf. / other	1,000		1,000	930	1,000	1,161	1,250			
Other - W Foods / Public Art										
<b>Total Expenses:</b>	<b>18,475</b>	<b>8,578</b>	<b>6,700</b>	<b>4,682</b>	<b>6,200</b>	<b>17,826</b>	<b>14,400</b>	<b>10,592</b>	<b>12,250</b>	<b>-</b>
<b>Donations:</b>	<b>15,000</b>	<b>65,315</b>	<b>5,000</b>	<b>5,414</b>	<b>5,000</b>	<b>10,077</b>				
Quillian Center							6,750	7,100	7,000	
Spring Dash							1,500	2,000	2,000	
Bayou City Ballet							1,800	2,000	2,000	
nonPareil							1,500	1,000	1,000	
HPD							250	-		
Farmers Market							1,000	1,000	1,000	
Other										
<b>Total Donations:</b>							<b>12,800</b>	<b>13,100</b>	<b>13,000</b>	<b>-</b>
<b>Surplus / Deficit:</b>	<b>645</b>	<b>(3,137)</b>	<b>(8,080)</b>	<b>(6,893)</b>	<b>(8,080)</b>	<b>(5,324)</b>	<b>1,800</b>	<b>443</b>	<b>1,050</b>	<b>350</b>
<b>Asset - Cash in Bank:</b>		<b>25,783</b>		<b>18,052</b>		<b>10,500</b>		<b>10,787</b>		<b>11,580</b>

# Westchase District Community Fund

## Profit & Loss

January 1, 2024

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	<u>Jan 1, 24</u>
Ordinary Income/Expense	
Income	
Direct Public Support	
GSP - Programming Events Income	3,000.00
Total Direct Public Support	<u>3,000.00</u>
Total Income	<u>3,000.00</u>
Gross Profit	<u>3,000.00</u>
Net Ordinary Income	<u>3,000.00</u>
Net Income	<u><u>3,000.00</u></u>

## Westchase District Community Fund

## Balance Sheet

As of January 29, 2024

	<u>Jan 29, 24</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	14,297.03
TexPool Greenspace	2,803,002.33
WDCF - Greenspace	89,648.85
Total Checking/Savings	<u>2,906,948.21</u>
Accounts Receivable	
Accounts Receivable	23,900.00
Total Accounts Receivable	<u>23,900.00</u>
Total Current Assets	<u>2,930,848.21</u>
<b>TOTAL ASSETS</b>	<u><u>2,930,848.21</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	2,918,125.57
Net Income	12,722.64
Total Equity	<u>2,930,848.21</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,930,848.21</u></u>