

**WESTCHASE DISTRICT COMMUNITY FUND**

**AGENDA**

September 13, 2023

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:**

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the “Corporation”) will be held on Wednesday, September 13, 2023, at 7:30am, in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of August 16<sup>th</sup>, 2023 meeting. Review and approve Treasurer’s report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
6. **Pillars**
  - a. GIVING
  - b. PARTNERSHIP
  - c. EVENTS
    - i. Discuss Potential Fall Events, Volunteer Opportunities
  - d. WEBSITE/SOCIAL MEDIA/OTHER
7. **Upcoming Board Meetings.** Discuss next meeting dates.
8. **Adjourn.**

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Louis Jullien, Director

# **WESTCHASE DISTRICT UPDATE**

## **SEPTEMBER 2023**

### **WD & 380 PROJECTS**

- Westheimer – December 2023
- Meadowglen – Design 2023
- Walnut Bend Mid-Block Crossing & Trail
- Wilcrest Mid-Block Crossing & Trail

### **WOODCHASE PARK**

- Friday, October 27<sup>th</sup>, 5pm-8pm – Trick or Treat
- Saturday, November 4<sup>th</sup>, 9am-11am – Adopt-a-Dog
- Monday, November 6<sup>th</sup>, 4pm-7pm – Clothes Swap
- Thursday, November 9<sup>th</sup>, 10am-12pm – Harvest Day
- Friday, December 1<sup>st</sup>, 5pm-8pm – Christmas Celebration
- Fall Sponsorship solicitation for 2024 programs and events
- Pending Programs – Kids Community Art Projects, Letters to Santa, Christmas Movie Night

### **CAMDEN PARK**

- Construction underway
- Completion early 2025

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, August 16, 2023, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Louis Jullien, John Dombrowski, Lisa Iparrea, Kimberly Crow, Dozie Oheri thus constituting a quorum.

**1. Call to Order by L. Jullien Time: 7:35am**

**2. Guest:** Dr. Julia Andrews with Alief ISD. Thankful for partnership with WDCF, WD and Woodchase Park for sponsorship of Summer Movie Nights.

**3. Westchase District Update Report.** Wilcrest and Walnut Bend Mid-Block Crossing Projects underway. Fall event planning for Woodchase Park underway.

**4. Administrative Report.** Review the amend minutes of the July 5<sup>th</sup>, 2023, meeting. Review and approve the Treasurer's report.

**Motion to approve minutes:** J. Dombrowski **Second:** K. Crow **Board Vote:** unanimous

**Motion to approve Treasurer's Report:** K. Crow **Second:** L. Jullien **Board Vote:** unanimous

**5. Donation Submission(s).** Receive donation request(s), if any, from our community.

a. \$25,000 to WHAM for LED Lighting Project.

**Motion to ratify \$25,000 donation to WHAM:** K. Crow **Second:** L. Jullien **Board Vote:** unanimous

b. Bayou City Ballet request \$2,500 for Annual Nutcracker Event.

**Motion to donate \$2,000 to BCB:** K. Crow **Second:** J. Dombrowski **Board Vote:** unanimous

c. Houston's Dojo requesting \$1.5M for purchase of land and building.

**Motion to deny request:** K. Crow **Second:** L. Iparrea **Board Vote:** unanimous

**6. Pillars**

a. GIVING

b. PARTNERSHIP

c. EVENTS

ii. School Supply Drive

Largest school supply drive to date. 40 locations participated. Per Lisa Iparrea, 500 students served at Paul Revere Middle School, plus another 4 other schools pending.

iii. Legislative Breakfast

Place Legislative Breakfast on pause for now. Look at other potential events to be a part of during the holiday season and come with ideas for next meeting in September.

d. WEBSITE/SOCIAL MEDIA/OTHER

**7. Upcoming Board Meetings** September 13<sup>th</sup> 7:30am

**8. Adjourn** 8:46 am

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**Louis Jullien - Acting Secretary**

## Westchase District Community Fund

## Profit &amp; Loss

January through August 2023

	Jan - Aug 23
Ordinary Income/Expense	
Income	
Direct Public Support	
Business Donor Contributions	10.62
GSP - Construction Income	2,000.00
GSP - Programming Events Income	-24,574.76
Individual Donor Contributions	290.00
Total Direct Public Support	-22,274.14
Investments	
Interest-Savings, CD	5,984.05
Texpool	67,792.97
Total Investments	73,777.02
Program Income	
Breakfast Fundraiser	120.00
Corporate Challenge	
Event Host	2,600.00
Major Sponsor	12,500.00
Team	7,600.00
Total Corporate Challenge	22,700.00
Total Program Income	22,820.00
Total Income	74,322.88
Gross Profit	74,322.88
Expense	
Administrative	
Website / Paypal	82.33
Total Administrative	82.33
Bank Service Charges	91.93
Gsp - Park Programming Expense	3,000.00
Operations	
County Filing Fees	46.80
Total Operations	46.80
Other Types of Expenses	
Insurance - Liability, D and O	789.88
Total Other Types of Expenses	789.88
Program Expenses	
Brkfast Fundraiser PayPal Fees	3.36
Corporate Challenge	9,435.97
Donation from Program	
Bayou City Ballet	2,000.00
Quillian Center	7,100.00
WHAM	2,000.00
Total Donation from Program	11,100.00
Total Program Expenses	20,539.33
Total Expense	24,550.27
Net Ordinary Income	49,772.61
Net Income	49,772.61

Westchase District Community Fund  
**Balance Sheet**  
As of August 31, 2023

	<u>Aug 31, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	13,787.51
TexPool Greenspace	2,741,031.54
WDCF - Greenspace	4,956.95
Total Checking/Savings	<u>2,759,776.00</u>
Accounts Receivable	
Accounts Receivable	5,000.00
Total Accounts Receivable	<u>5,000.00</u>
Total Current Assets	<u>2,764,776.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,764,776.00</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	2,715,003.39
Net Income	49,772.61
Total Equity	<u>2,764,776.00</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,764,776.00</u></u>

