

**WESTCHASE DISTRICT COMMUNITY FUND**

**AGENDA**

August 16, 2023

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:**

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the “Corporation”) will be held on Wednesday, August 16, 2023, at 7:30am, in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
  - a. Matt Herrera with WHAM
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of July 5<sup>th</sup>, 2023 meeting. Review and approve Treasurer’s report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
  - a. Ratification Vote - \$25,000 to WHAM for LED Lighting Project
  - b. Bayou City Ballet – Nutcracker Festival
  - c. Houston’s Dojo
6. **Pillars**
  - a. GIVING
  - b. PARTNERSHIP
  - c. EVENTS
    - i. School Supply Drive Results
    - ii. Legislative Breakfast
      1. Discuss Speaker, Moderator, Date, Location, Topic
    - iii. Bingo Night Discussion
  - d. WEBSITE/SOCIAL MEDIA/OTHER
7. **Upcoming Board Meetings.** September 13<sup>th</sup> 7:30am
8. **Adjourn.**

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Louis Jullien, Director

# **WESTCHASE DISTRICT UPDATE**

## **AUGUST 2023**

### **WD & 380 PROJECTS**

- Westheimer – June 2023
- Meadowglen – Design 2023
- Walnut Bend Mid-Block Crossing & Trail
- Wilcrest Mid-Block Crossing & Trail

### **WOODCHASE PARK**

- Movie Night – August 18
- Trick or Treat – October 27
- Christmas Celebration - December
- Sponsorship solicitation in August for 2024 programs and events

### **CAMDEN PARK**

- Construction underway
- Completion late 2024/early 2025

### **NEW PRESIDENT / CEO**

- Charly Weldon

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, July 5, 2023, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Craig Eichhorn, Louis Jullien, John Dombrowski, Lisa Iparrea, Kimberly Crow, thus constituting a quorum.

**1. Call to Order by C. Eichhorn Time: 7:47 am**

**2. Guest:** Charly Weldon, new Westchase District President and CEO.

**3. Westchase District Update Report.** Wilcrest and Walnut Bend Mid-Block Crossing Projects underway.

**4. Administrative Report.** Review the amend minutes of the June 7th, 2023, meeting.  
Review and approve the Treasurer's report.

**Motion to approve minutes:** J. Dombrowski **Second:** L. Jullien **Board Vote:** unanimous

**Motion to approve Treasurer's Report:** C. Eichhorn **Second:** L. Jullien **Board Vote:** unanimous

**5. Donation Submission(s).** Receive donation request(s), if any, from our community.  
None.

**6. Pillars**

a. GIVING

b. PARTNERSHIP

c. EVENTS

ii. School Supply Drive

School supply box drop today. 25 locations.

iii. Legislative Breakfast

Discussion on potential speakers. Bring back more recommendations on August 16<sup>th</sup> meeting.

d. WEBSITE/SOCIAL MEDIA/OTHER

**7. Upcoming Board Meetings** August 16<sup>th</sup> 7:30am, September 13<sup>th</sup> 7:30am

**8. Adjourn** 8:46 am

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**Louis Jullien - Acting Secretary**



**Westchase District Community Fund**  
**Balance Sheet**  
As of August 14, 2023

	<u>Aug 14, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	15,787.51
TexPool Greenspace	2,729,155.10
WDCF - Greenspace	3,331.95
Total Checking/Savings	<u>2,748,274.56</u>
Accounts Receivable	
Accounts Receivable	1,500.00
Total Accounts Receivable	<u>1,500.00</u>
Total Current Assets	<u>2,749,774.56</u>
<b>TOTAL ASSETS</b>	<u><u>2,749,774.56</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	2,715,003.39
Net Income	34,771.17
Total Equity	<u>2,749,774.56</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,749,774.56</u></u>

## Westchase District Community Fund

## Profit &amp; Loss

08/14/23

January 1 through August 14, 2023

Accrual Basis

	Jan 1 - Aug 14, 23
Ordinary Income/Expense	
Income	
Direct Public Support	
Business Donor Contributions	10.62
GSP - Construction Income	2,000.00
GSP - Programming Events Income	-29,699.76
Individual Donor Contributions	290.00
Total Direct Public Support	-27,399.14
Investments	
Interest-Savings, CD	5,984.05
Texpool	55,916.53
Total Investments	61,900.58
Program Income	
Breakfast Fundraiser	120.00
Corporate Challenge	
Event Host	2,600.00
Major Sponsor	12,500.00
Team	7,600.00
Total Corporate Challenge	22,700.00
Total Program Income	22,820.00
Total Income	57,321.44
Gross Profit	57,321.44
Expense	
Administrative	
Website / Paypal	82.33
Total Administrative	82.33
Bank Service Charges	91.93
Gsp - Park Programming Expense	3,000.00
Operations	
County Filing Fees	46.80
Total Operations	46.80
Other Types of Expenses	
Insurance - Liability, D and O	789.88
Total Other Types of Expenses	789.88
Program Expenses	
Brkfast Fundraiser PayPal Fees	3.36
Corporate Challenge	9,435.97
Donation from Program	
Quillian Center	7,100.00
WHAM	2,000.00
Total Donation from Program	9,100.00
Total Program Expenses	18,539.33
Total Expense	22,550.27
Net Ordinary Income	34,771.17
Net Income	34,771.17

<b>Name of Organization</b>	Bayou City Ballet Youth Company
<b>Is your organization a 501c3?</b>	Yes
<b>Non-Profit Federal ID Number</b>	84-4659226
<b>Contact Name and/or Title</b>	Alex Pandiscio, President
<b>Cell Phone Number</b>	415-531-4051
<b>Office Phone Number</b>	713-280-3646
<b>Contact Email</b>	<a href="mailto:youthcompany@bayoucityballet.com">youthcompany@bayoucityballet.com</a>
<b>Address</b>	11231 Richmond Ave. D106 HOUSTON, Texas 77082
<b>Please tell us a little about your organization (History and Mission)</b>	<p>"Enriching lives through the beauty of classical ballet."</p> <p>Founded in 2020, the Bayou City Ballet Youth Company provides high quality performance opportunities for advanced ballet students pursuing a professional career in dance. We strongly believe in the power of ballet to change lives. In order to share this beautiful art with our entire community, we program an array of educational programs throughout the greater Houston area each season, including master classes, performances, and workshops, that are accessible to everyone. The Youth Company also raises funds annually to help defray the costs associated with performance, thereby allowing us to offer need-based financial assistance to our dancers.</p> <p>The Bayou City Ballet Youth Company is a 501(c)(3) nonprofit organization, with an annual budget just under \$50K. The company performs eight times per year in Houston, and hosts an array of masterclasses each season taught by a diverse faculty of both current</p>

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and former internationally-celebrated professional ballet dancers. As well, the company has a track record of commissioning new choreography by artists from underrepresented groups.

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**When are you in need of the donation?** November 2023

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**What is the amount requested?** \$2500

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**Please be specific on what the donation will benefit or how it will be used.** With the support of Westchase District Community Fund, the past three years we have presented abridged ballet performances of the Nutcracker at our Westchase Nutcracker Festival, a free community-building event that involved multiple local small businesses and created awareness within Westchase District. This year, however, our board of directors determined the rental cost of the venue was too high to continue offering the event for free. Upon further reflection of the audience sizes, coupled with a desire for a fully-staged version of this holiday ballet for West Houston, we began to explore other options of how to make a bigger impact that would also be more financially sustainable. A vision for a community Nutcracker was born! Bayou City Ballet Youth Company respectfully requests financial support from the Westchase District Community Fund for our inaugural full-length production of "The Nutcracker," produced in partnership with Alief Independent School District. The money donated will go towards scholarships for Alief District students participating in our production, covering their costs of costumes, tights, ballet shoes, and training/rehearsal fees.

We have received approval from the Alief Independent School District leadership to produce two fully-staged performances of "The Nutcracker" at Kerr High School, Saturday December 9th and Sunday December 10th, 2023. Our professionally-run production will involve 40 Alief ISD students alongside dancers of the Bayou City Ballet Youth Company. In addition to student performers, professional guest artists

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Katlyn Addison and Adrian Frye from Salt Lake City's Ballet West will dance the grand pas de deux of the Sugar Plum Fairy and Cavalier. We are proud to present professional level ballet to the general public of West Houston with tickets costing only \$10!

According to the Alief District Fine Arts director, Renford Jame, the District is severely underserved in the area of performing arts education, so the opportunity for kids to perform in a classical ballet like this will change lives. We are honored to be able to make such a significant impact in the lives of students and families throughout Alief ISD, which includes many children who live and attend school within the Westchase District.

All Alief ISD students 2nd through 5th grade are invited to audition (held on September 9th at Alief Middle School). In an aim to remove financial barriers to participation, Bayou City Ballet Youth Company's board of directors has agreed to provide FULL scholarships to students selected through the district audition. Scholarships will cover 100% of participation costs, including rehearsal fees, tights, ballet shoes, costume, and even includes two complimentary tickets to their performance of The Nutcracker. This is approximately a \$250 value for each child, totaling roughly \$10,000 in scholarships. Students will come to Bayou City Ballet School for training and rehearsals once per week for ten weeks leading up to the performances.

We have already raised \$2500 from individual donors, with another \$1250 pledged by August. We still have a ways to go to raise the money to cover other costs of this ambitious project and we hope the Westchase District Community Fund will want to partner with us again. We welcome any support the WDCF is able to provide.

2023 Funding and Budget

Expenses

Theater Rental 6000

Stage Management 1200

Principal Guest Artists 4000

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Sets/Props/Projections 2000  
Artists' travel/lodging 1200  
Additional guest performers 1000  
Rehearsal staff/choreography 2600  
Costumes/tights/shoes 6000  
Studio space rental 2000  
TOTAL 26000

Revenue  
Ticket Admissions 8000  
Alief Theater Donation (in-kind) 6000  
WDCF Donation 2500  
Corporate/Foundation Support 2500  
Individual Donations 7000  
TOTAL 26000

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**Have you applied for a donation from WDCF previously? If Yes – please list when/for what.**

Yes, we received a donation in 2020 from WDCF in support of our first annual Westchase Nutcracker Festival in the amount of \$1000, again in 2021 for \$1500, and again last year (2022) \$1800. We are grateful for the partnership!

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**Are you publicizing this event? If so – What exposure would you be willing to provide the WDCF.org?**

YES. We will include the WDCF logo on all marketing materials (posters, emails, social media, event signage), and tag WDCF on social media posts. If there is anything else we can do to help provide exposure to WDCF, such as a playbill advertisement, please let us know.

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<b>Name of Organization</b>	Houstons Dojo
<b>Is your organization a 501c3?</b>	Yes
<b>Non-Profit Federal ID Number</b>	82-5460932
<b>Contact Name and/or Title</b>	Ehab Ahmed
<b>Cell Phone Number</b>	713-299-0876
<b>Office Phone Number</b>	281-920-9300
<b>Contact Email</b>	<a href="mailto:ehabkarate@yahoo.com">ehabkarate@yahoo.com</a>
<b>Address</b>	12500 Oxford Park Dr Houston, Texas 77082
<b>Please tell us a little about your organization (History and Mission)</b>	Houston's Dojo is a non-profit 501 c 3 organization. We run after-school programs where we pick up students from local schools and offer Homework assistance Martial arts,Soccer fitness. fitness. In addition to our enrichment and developmental programs. In addition to Summer Camps, winter Camps etc. Our mission is to create a safe haven for school-age students where they learn respect, discipline and humilty thru the study of Martial Arts.
<b>When are you in need of the donation?</b>	Our organization is in desperate need of the funds to continue our mission . After the COVID 19 pandemic in 2020, our organization is facing eviction due to lack of funds and resources.
<b>What is the amount requested?</b>	Houston's Dojo is looking to purchase the property we are in now to secure a location .
<b>Please be specific on what the donation will</b>	The landlord of our current property is facing eviction after being in business for 24 years due to the shutdown of the COVID-19 pandemic.

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**benefit or how it will be used.** Thus, Houston's Dojo will have no location to operate. We are seeking 1.5 Million to purchase the property and secure a location moving forward.

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**Have you applied for a donation from WDCF previously? If Yes – please list when/for what.** N/A

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**Are you publicizing this event? If so – What exposure would you be willing to provide the WDCF.org?** Yes, Houston's Dojo will provide whatever it takes to WDCF

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