

WESTCHASE DISTRICT COMMUNITY FUND

AGENDA

July 5, 2023

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, July 5, 2023, at 7:30am, in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
 - a. Charly Weldon – Westchase District President & CEO
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of June 7, 2023 meeting. Review and approve Treasurer's report.
5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
6. **Pillars**
 - a. GIVING
 - b. PARTNERSHIP
 - c. EVENTS
 - i. School Supply Drive
 - ii. Legislative Breakfast
 1. Discuss Survey Results
 - a. Number One Vote – Council Member, State of West Houston
 2. Discuss Speaker, Moderator, Date, Location, Topic
 - d. WEBSITE/SOCIAL MEDIA/OTHER
7. **Upcoming Board Meetings.** August 16th 7:30am, September 13th 7:30am
8. **Adjourn.**

Louis Jullien, Director

WESTCHASE DISTRICT UPDATE

JULY 2023

WD & 380 PROJECTS

- Westheimer – June 2023
- Meadowglen – Design 2023
- Walnut Bend Mid-Block Crossing & Trail
- Wilcrest Mid-Block Crossing & Trail

WOODCHASE PARK

- Next major event – Summer Movie Nights
 - Friday July 7 – Houston Classical Charter School, Moana
 - Friday July 21 – Keller Williams, Ena Puder
- Sponsorship solicitation in August for 2024 programs and events

CAMDEN PARK

- Construction underway
- Completion Early 2025

NEW PRESIDENT / CEO

- Charly Weldon

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, June 7, 2023, at 7:30 a.m., in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Louis Jullien, John Dombrowski, Ricky Gonzales, Dozie Oheri, Kimberly Crow, Keitha Gallien thus constituting a quorum.

1. Call to Order by L. Jullien Time: 7:34 am

**Motion for L. Jullien to be acting as chair: K. Crow Second: J. Dombrowski Board
Vote: unanimous**

2. Guest: NA

3. Westchase District Update Report.

4. Administrative Report. Review the amend minutes of the May 3, 2023, meeting.
Review and approve the Treasurer's report.

Motion to amend approve minutes: K. Crow Second: J. Dombrowski Board Vote: unanimous

Motion to approve Treasurer's Report: K. Crow Second: J. Dombrowski Board Vote: unanimous

5. Donation Submission(s). Receive donation request(s), if any, from our community.
None.

6. Pillars

- a. GIVING
- b. PARTNERSHIP
- c. EVENTS
 - i. WHAM Spring Dash Recap
 - ii. School Supply Drive
 - iii. Legislative Breakfast
- d. WEBSITE/SOCIAL MEDIA/OTHER

7. Upcoming Board Meetings July 5th 7:30 am, August 16th 7:30am, September 13th 7:30am

8. Adjourn 8:13 am

Keitha Gallien - Secretary

	2019		2020		2021		2022		2023	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*
Income:										
Donation Income:	1,500	760	1,000	50,995	1,000	544	500	660	500	290
Program Income:										
Corporate Challenge	27,000	24,500	30,000	18,300				18,550	25,000	22,700
Other/Legislative Breakfast	3,000	3,140	3,000	1,445	2,500	2,238	2,500	2,370	2,500	120
Other/Whole Foods										
Corporate Donation - W Foods / Cantina L.		250								
Misc. Income	100		100		100	414	100		1,000	25
Grant Income		3,000								
Interest Income	20	15	20	16	20	6	20			
Total Income	31,620	31,665	34,120	70,756	3,620	3,202	3,120	22,580	29,000	23,135
Expenses:										
Administrative (filing and bank fees) :	100	46	100	93	100		100			
Marketing / Supplies	500	643	600	30	500			751	500	
Professional (audit & tax)	3,500	3,750	4,000	4,000	4,250	3,000	4,250	5,500		
Insurance	750	716	750	716	750	752	750		750	790
Legal									255	
Grant Application Fees										
Website / Paypal	25	5	2,025	3,267	100		100		150	133
Trail Equipment		2,850								
Program Expenses:										
Corporate Challenge	10,000	7,789	10,000	471				10,160	11,500	9,436
20th Anniversary / Leg Bkf. / other	1,200	866	1,000		1,000	930	1,000	1,161	1,250	
Other - W Foods / Public Art		1,500								
Total Expenses:	16,075	18,165	18,475	8,578	6,700	4,682	6,200	17,826	14,400	10,358
Donations:	15,000	16,404	15,000	65,315	5,000	5,414	5,000	10,077		
Quillian Center									6,750	7,100
Spring Dash									1,500	2,000
Bayou City Ballet									1,800	
nonPareil									1,500	
HPD									250	
Farmers Market									1,000	
Other										
Total Donations:									12,800	9,100
Surplus / Deficit:	545	(2,904)	645	(3,137)	(8,080)	(6,893)	(8,080)	(5,324)	1,800	3,677
Asset - Cash in Bank:		27,076		25,783		18,052		10,500		14,177
*as of 6/30/23										

Westchase District Community Fund
Profit & Loss
 January through June 2023

	Jan - Jun 23
Ordinary Income/Expense	
Income	
Direct Public Support	
Business Donor Contributions	10.62
GSP - Construction Income	2,000.00
GSP - Programming Events Income	-32,699.76
Individual Donor Contributions	290.00
Total Direct Public Support	-30,399.14
Greenspace Construction	1,500.00
Investments	
Interest-Savings, CD	5,984.05
Texpool	44,625.93
Total Investments	50,609.98
Program Income	
Breakfast Fundraiser	120.00
Corporate Challenge	
Event Host	2,600.00
Major Sponsor	12,500.00
Team	7,600.00
Total Corporate Challenge	22,700.00
Total Program Income	22,820.00
Total Income	44,530.84
Gross Profit	44,530.84
Expense	
Administrative	
Website / Paypal	82.33
Total Administrative	82.33
Bank Service Charges	62.25
Operations	
County Filing Fees	46.80
Total Operations	46.80
Other Types of Expenses	
Insurance - Liability, D and O	789.88
Total Other Types of Expenses	789.88
Program Expenses	
Brkfast Fundraiser PayPal Fees	3.36
Corporate Challenge	9,435.97
Donation from Program	
Quillian Center	7,100.00
WHAM	2,000.00
Total Donation from Program	9,100.00
Total Program Expenses	18,539.33
Total Expense	19,520.59
Net Ordinary Income	25,010.25
Net Income	25,010.25

Westchase District Community Fund

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	15,834.31
TexPool Greenspace	2,717,864.50
WDCF - Greenspace	6,314.83
Total Checking/Savings	<u>2,740,013.64</u>
Total Current Assets	<u>2,740,013.64</u>
TOTAL ASSETS	<u><u>2,740,013.64</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	2,715,003.39
Net Income	25,010.25
Total Equity	<u>2,740,013.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,740,013.64</u></u>

Box Locations							
Board Member	Co. Name	Address	Ste	Contact	Phone #	Email	Notes
	American Intercontinental University	9999 Richmond Ave		Nicole Bent Jones	832-201-3644	NJones2@aiuniv.edu	
	Big Johns Ice House	12640 Briar Forest Dr		Kimber/Heather	281-497-3499	kimber12849@aol.com	
	BioUrja	1500 CityWest Blvd.	700	Lisa Gaston	832-775-9000	frontdesk@biourja.com	
	Boxer Property	9900 & 9950 Westpark Drive	106	LaDonna Nicholas		LaDonna.Nicholas@boxerproperty.com	2 Boxes (9900 & 9950 Westpark)
	Dorothy Paul, DDS	2500 Tanglewilde St. (South Tower)	498	Erika Gutierrez	713-977-1010	reception@dorothyapauldds.com	South Tower
	EHRA	10011 Meadowglen Ln		Cassie Faber	713-337-7467	cfaber@ehra.team	
	First Tee Pub	12589 Whittington Dr		Kimber Becker	281-556-1691	kimber12849@aol.com	
	Hines	10370 Richmond Ave & 10350 Richmond Ave		Ashley Adams / Jason Nguyen	713-780-0200	ashley.adams@hines.com	2 Boxes (10370 & 10350 Richmond)
	Kanya Management - One Westchase Center	10777 Westheimer Rd	125	Heather McGulliam	713-975-8670	owcmgr@karyamangement.com	
	LAN	2925 Briarpark Dr	400	Jamie Campbell	713-266-6900	JBaker@lan-inc.com	
	Lee & Associates	10700 Richmond Ave & 3200 Wilcrest	125	Cheri Rife	713-660-1167	crife@lee-associates.com	2 Boxes (10700 Richmond & 3200 Wilcrest)
	Odyssey Engineering Group	2500 Tanglewilde St	300	Brian Turney	281-306-0240 x480	bturney@odysseyeg.com	
	Payments Gallery	10822 Westheimer Rd		Todd Sagissor	832-781-4644	service@paymentsgallery.com	
	Premier America CU	9630 Westheimer Rd	850	Natasha Tillman & Alfred Berrones III	713-278-8711 x4834	natasha.tillman@premieramerica.com	
	Raba Kistner	3602 Westchase Dr		Sofian Sheikh	713-996-8990	ssheikh@rkci.com	
	Stream Realty - Office Building	10111 Richmond	180	Corinna Bozeman	713-789-5500	cbozeman@streamrealty.com	
	Subsurface Consultants	10700 Richmond Ave	325	Cathy Jankovic	242	cjankovic@scocompanies.com	
	Torchy's Tacos	2675 Wilcrest Dr		Heidi Noel	813-503-9141	westchase@torchystacos.com	
	Westchase Creek Apartments	3000 Woodland Park Dr		Ruha Vohra	281-497-8613	ruha@vemanagement.com	
	Woodbranch	10375 Richmond Ave		Patty Phillips & Chris Juckes	713-954-4902	pPhillips@woodbranch.com	

Drop Off
John
Kimberly
Ricky

Pick Up
John
Keitha
Dozie