

WESTCHASE DISTRICT COMMUNITY FUND

AGENDA

June 7, 2023

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, June 7, 2023, at 7:30am, in the Westchase District Conference Room – 10370 Richmond Avenue, Suite 1350, Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Westchase District Update Report.** Receive a report on Westchase District.
4. **Administrative Report.** Review and approve the minutes of May 3, 2023 meeting. Review and approve Treasurer's report.
5. **Board Update.** Craig Eichhorn's new position. Seek new board members who are WD residents.
6. **Donation Submission(s).** Receive donation request(s), if any, from our community.
7. **Pillars**
 - a. GIVING
 - b. PARTNERSHIP
 - c. EVENTS
 - i. WHAM Spring Dash Recap
 - ii. School Supply Drive
 - iii. Legislative Breakfast
 - d. WEBSITE/SOCIAL MEDIA/OTHER
8. **Upcoming Board Meetings.** July 5th 7:30am
9. **Adjourn.**

Louis Jullien, Director

WESTCHASE DISTRICT UPDATE

JUNE 2023

STREETSCAPES

- Westheimer – June 2023
- Meadowglen – Design 2023

WOODCHASE PARK

- Next major event – Summer Movie Nights
 - Friday June 9 – HCP4, Lyle Lyle Crocodile
 - Friday June 23 – Alief ISD, Luca
 - Friday July 7 – Houston Classical Charter School, Moana
 - Friday July 21 – Keller Williams, Ena Puder

FARMER'S MARKET

- Farmtastic June 15 and July 20

CAMDEN PARK

- Construction underway
- Completion Fall 2024 / Early 2025

NEW PRESIDENT / CEO

- Charly Weldon

	2019		2020		2021		2022		2023	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*
Income:										
Donation Income:	1,500	760	1,000	50,995	1,000	544	500	660	500	290
Program Income:										
Corporate Challenge	27,000	24,500	30,000	18,300				18,550	25,000	22,700
Other/Legislative Breakfast	3,000	3,140	3,000	1,445	2,500	2,238	2,500	2,370	2,500	120
Other/Whole Foods										
Corporate Donation - W Foods / Cantina L.		250								
Misc. Income	100		100		100	414	100	1,000	1,000	25
Grant Income		3,000								
Interest Income	20	15	20	16	20	6	20			
Total Income	31,620	31,665	34,120	70,756	3,620	3,202	3,120	22,580	29,000	23,135
Expenses:										
Administrative (filing and bank fees) :	100	46	100	93	100		100			
Marketing / Supplies	500	643	600	30	500		500	751	500	
Professional (audit & tax)	3,500	3,750	4,000	4,000	4,250	3,000	4,250	5,500		
Insurance	750	716	750	716	750	752	750	750	750	790
Legal								255	250	
Grant Application Fees										
Website / Paypal	25	5	2,025	3,267	100		100		150	133
Trail Equipment		2,850								
Program Expenses:										
Corporate Challenge	10,000	7,789	10,000	471				10,160	11,500	9,436
20th Anniversary / Leg Bkf. / other	1,200	866	1,000		1,000	930	1,000	1,161	1,250	
Other - W Foods / Public Art		1,500								
Total Expenses:	16,075	18,165	18,475	8,578	6,700	4,682	6,200	17,826	14,400	10,358
Donations:	15,000	16,404	15,000	65,315	5,000	5,414	5,000	10,077		
Quillian Center									6,750	7,100
Spring Dash									1,500	2,000
Bayou City Ballet									1,800	
nonPareil									1,500	
HPD									250	
Farmers Market									1,000	
Other										
Total Donations:									12,800	9,100
Surplus / Deficit:	545	(2,904)	645	(3,137)	(8,080)	(6,893)	(8,080)	(5,324)	1,800	3,677
Asset - Cash in Bank:		27,076		25,783		18,052		10,500		14,177
*as of 6/6/23										

Westchase District Community Fund
Profit & Loss
 January 1 through June 6, 2023

	Jan 1 - Jun 6, 23
Ordinary Income/Expense	
Income	
Direct Public Support	
GSP - Construction Income	2,000.00
GSP - Programming Events Income	-31,199.76
Individual Donor Contributions	290.00
Total Direct Public Support	-28,909.76
Greenspace Construction Investments	1,500.00
Interest-Savings, CD	5,984.05
Texpool	33,125.12
Total Investments	39,109.17
Program Income	
Breakfast Fundraiser	120.00
Corporate Challenge	
Event Host	2,200.00
Major Sponsor	12,500.00
Team	8,000.00
Total Corporate Challenge	22,700.00
Total Program Income	22,820.00
Total Income	34,519.41
Gross Profit	34,519.41
Expense	
Administrative	
Website / Paypal	82.33
Total Administrative	82.33
Bank Service Charges	50.20
Other Types of Expenses	
Insurance - Liability, D and O	789.88
Total Other Types of Expenses	789.88
Program Expenses	
Brkfast Fundraiser PayPal Fees	3.36
Corporate Challenge	9,435.97
Donation from Program	
Quillian Center	7,100.00
WHAM	2,000.00
Total Donation from Program	9,100.00
Total Program Expenses	18,539.33
Total Expense	19,461.74
Net Ordinary Income	15,057.67
Net Income	15,057.67

Westchase District Community Fund
Balance Sheet
As of June 6, 2023

	<u>Jun 6, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	15,023.69
TexPool Greenspace	2,706,363.69
WDCF - Greenspace	4,873.68
Total Checking/Savings	<u>2,726,261.06</u>
Accounts Receivable	
Accounts Receivable	2,300.00
Total Accounts Receivable	<u>2,300.00</u>
Other Current Assets	
Undeposited Funds	1,500.00
Total Other Current Assets	<u>1,500.00</u>
Total Current Assets	<u>2,730,061.06</u>
TOTAL ASSETS	<u><u>2,730,061.06</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	2,715,003.39
Net Income	15,057.67
Total Equity	<u>2,730,061.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,730,061.06</u></u>

Box Locations							
Board Member	Co. Name	Address	Ste	Contact	Phone #	Email	Notes
	Woodbranch	10375 Richmond Ave		Patty Phillips & Chris Luckes	713-954-4902	pPhillips@woodbranch.com	
	10111 Richmond	10111 Richmond Ave	180	Constance Hughes	713-780-0200	constance.hughes@streamreality.com	
	Hines	10370 Richmond Ave & 10350 Richmond Ave		Ashley Adams / Jason Nguyen	713-780-0200	ashley.adams@hines.com	2 Boxes (10370 & 10350 Richmond)
	TropiMix	4239 Cook Rd			346-762-8154		
	Boxer Property	9900 & 9950 Westpark Drive	106				
	Boxer Property	11011 Richmond Ave	110				2 Boxes (9900 & 9950 Westpark)
	Karya Management - One Westchase Center	10777 Westheimer Rd	125	Heather McGullam	713-975-8670	owcmgr@karyamanagement.com	
	Torchy's Tacos	2675 Wilcrest Dr		Heidi Noel	813-503-9141	westchase@torchystacos.com	
	First Tee Pub	12589 Whittington Dr		Kimber Becker	281-556-1691	kimber12849@aol.com	
	Big Johns Ice House	12640 Briar Forest Dr		Kimber Becker	281-497-3499	kimber12849@aol.com	
	Payments Gallery	10822 Westheimer Rd		Todd Sagissor	832-781-4644	service@paymentsgallery.com	
	Subsurface Consultants	10700 Richmond Ave	325	Cathy Jankovic	713-789-2444 x 242	cjankovic@scacompanies.com	
	American Intercontinental University	9999 Richmond Ave		Nicole Bent Jones	832-201-3644	NJones2@aiuniv.edu	
	EHRA	10011 Meadowglen Ln		Cassie Babin	713-337-7467	cbabin@ehrainc.com	
	Dorothy Paul, DDS	2500 Tangliewilde St (South Tower)	498	Erika Gutierrez	713-977-1010	reception@dorothypauldds.com	
	Premier America CU	9630 Westheimer Rd	850	Natasha Tillman & Alfred Berrones III	713-278-8711 x 4834	natasha.tillman@premieramerica.com	
	Raba Kistner	3602 Westchase Dr		Sofian Sheikh	713-996-8990	sshneikh@rktcl.com	
	Odyssey Engineering Group	2500 Tangliewilde St	300	Brian Turney	281-306-0240 x 480	bturney@odysseyeg.com	3 Boxes
	LAN	2925 Briarpark Dr	400	Jamie Baker	713-266-6900	JBaker@lan-inc.com	
	BioUrja	1500 CityWest Blvd.	700	Lisa Gaston	832-775-9000	frontdesk@biourja.com	

Drop Off
John
Kimberly
Keitha

Pick Up
John
Keitha