WESTCHASE DISTRICT COMMUNITY FUND

AGENDA April 6, 2022

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, April 6, 2022, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- 1. Call to Order.
- 2. **Guests.** Introduce guests, if any.
- 3. **Board Members.** Discuss potential new board members. Vote to approve new WDCF Board Members if necessary.
- 4. Open Meetings Act Reminder. Email and meeting correspondence.
- 5. Westchase District Update Report. Receive a report on Westchase District.
- 6. **Administrative Report.** Review and approve the minutes of March 9, 2022 meeting. Review and approve Treasurer's report, if necessary.
- 7. **Donation Submission(s).** Receive donation request(s), if any, from our community.
- 8. Pillars
 - a. Discuss: What does success look like for WDCF?
 - i. See attached sheet on WDCF accomplishments.
 - ii. Bring takeaways and ideas to May 4th meeting.
 - b. Discuss ideas from each pillar area:
 - i. Community Outreach
 - ii. Website/Social Media
- 9. **Reminder:** Director 2022 Contributions are due.
- 10. Upcoming Board Meetings. Proposed next meeting dates are: May 4, June 1.
- 11. Adjourn.

 Louis Jullien, Director

WESTCHASE DISTRICT UPDATE 4.6.22

WOODCHASE PARK

- Great Spring Break event (2,500 people M-SUN)
- Summer Planning (Quillian, First Methodist, Friends of Westchase, etc.)

NEXT SNEED DOG PARK EVENT

Splash & Paws – June 4, 2022

TRAILS WITHOUT TRASH

• Great turnout – over 80 participants

FUNDRAISING

- Woodchase Park Programs and Events
 - Start 2023 fundraising in June

CORPORATE CHALLENGE

October 2022

WALNUT BEND, WESTHEIMER

- WB May 2022
- Westheimer September 2022

WILCREST PARK

• Construction estimated to commence June 2022, completion early 2024

MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, March 09, 2022, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Craig Eichhorn, Blair Johnson, Louis Jullien, Ricky Gonzalez, John Dombrowski, Keitha Gallien thus constituting a quorum.

1. Call to Order by C. Eichhorn. Time: 7:33 am
2. Guest: NA
3. Westchase District Update Report. Receive a report on Westchase District.
4. Administrative Report. Review and approve as amend the minutes of February 16, 2022 meeting. Review and approve Treasurer's report.
Motion to approve minutes as amended: R. Gonzalez Second: J. Dombrowski Board Vote: unanimous Motion to approve Treasurer's Report: R. Gonzalez Second: L. Jullien Board Vote: unanimous
5. Donation Submission(s). Receive donation request(s), if any, from our community.
NA
6. Pillars & Committee Reports
 7. Reminder: Next planning meeting added to general meeting on May 4 at 7-9pm. 8. Upcoming Board Meetings. Proposed next meeting dates are: April 6, May 4, June 1
9. Adjourn. 8:18a

Keitha Gallien – Secretary

	20	18	201	19	20:	20	202	21	20:	22
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*
Income:										
Donation Income:	1,500	2,840	1,500	760	1,000	50,995	1,000	544	500	660
Program Income:										
Corporate Challenge	27,000	27,776	27,000	24,500	30,000	18,300				
Other/Legislative Breakfast	3,000	4,345	3,000	3,140	3,000	1,445	2,500	2,238	2,500	
Other/Whole Foods	2,000									
Corporate Donation - W Foods / Cantina L.				250						
Misc. Income	360		100		100		100	414	100	
Grant Income				3,000						
Interest Income	20	21	20	15	20	16	20	6	20	
Total Income	33,880	34,982	31,620	31,665	34,120	70,756	3,620	3,202	3,120	660
Expenses:										
Administrative (filing and bank fees):	100	84	100	46	100	93	100		100	
Marketing / Supplies	2,660	_	500	643	600	30	500			
Professional (audit & tax)	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000	4,250	
Insurance	750	716	750	716	750	716	750	752	750	
Legal										
Grant Application Fees										
Website / Paypal	60	198	25	5	2,025	3,267	100		100	
Trail Equipment		2,055		2,850						
Program Expenses:										
Corporate Challenge	10,000	8,049	10,000	7,789	10,000	471				
20th Anniversary / Leg Bkf. / other	1,000	1,128	1,200	866	1,000		1,000	930	1,000	
Other - W Foods / Public Art				1,500						
Total Expenses:	17,570	15,730	16,075	18,165	18,475	8,578	6,700	4,682	6,200	-
Donations	15,000	24,936	15,000	16,404	15,000	65,315	5,000	5,414	5,000	
Surplus / (Deficit)	1,310	(5,684)	545	(2,904)	645	(3,137)	(8,080)	(6,893)	(8,080)	660
WDCF Accounts Receivable (A/R)										
Asset - Cash in Bank		29,502		27,076		25,783		18,052	+	17,141
*as of 4/4/22		23,302		27,070		23,703	+	10,032		17,141

10:20 AM 04/04/22 Accrual Basis

Westchase District Community Fund Profit & Loss

January through March 2022

	Jan - Mar 22
Ordinary Income/Expense	
Income	
Direct Public Support	
GSP - Construction Income	10,000.00
GSP - Programming Events Income	22,750.00
Total Direct Public Support	32,750.00
Total Income	32,750.00
Gross Profit	32,750.00
Net Ordinary Income	32,750.00
Net Income	32,750.00

Westchase District Community Fund Balance Sheet

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Amegy WD Community Fund	17,141.12
CDARs Account	2,350,000.00
WDCF - Greenspace	241,866.95
Total Checking/Savings	2,609,008.07
Total Current Assets	2,609,008.07
TOTAL ASSETS	2,609,008.07
LIABILITIES & EQUITY Equity	
Unrestricted Net Assets	2,576,258.07
Net Income	32,750.00
Total Equity	2,609,008.07
TOTAL LIABILITIES & EQUITY	2,609,008.07

WDCF NOTES

GIVING

- Spring Dash (\$1,500)
- Literacy Now (\$1,500)
- Quillian Center (\$7,000 \$10,000 depending on Corporate Challenge income)
- Bayou City Ballet (\$1,500)

PARTNERSHIP / VOLUNTEERS

- Farmer's Market
- Greenspace for Westchase
- Trails Without Trash
- Corporate Challenge

EVENTS

- School Supply Drive
- Legislative Breakfast

RESOURCES

- Westchase District
- Woodchase Park
- Sneed Dog Park
- Hike & Bike Trails
- Houston Tool Bank
- WHAM
- Friends of Westchase