WESTCHASE DISTRICT COMMUNITY FUND

AGENDA February 16, 2022

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, February 16, 2022, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- 1. Call to Order.
- 2. Guests. Introduce guests, if any.
- 3. **Board Members.** Discuss potential new board members. Vote to approve new WDCF Board Members if necessary. Dozie Oheri.
- 4. Westchase District Update Report. Receive a report on Westchase District.
- 5. **Administrative Report.** Review and approve the minutes of January 12, 2022 meeting. Discuss and approve 2022 budget.
- 6. **Donation Submission(s).** Receive donation request(s), if any, from our community.
- 7. Pillars
 - a. Discuss ideas from each pillar area:
 - i. Health & Wellness
 - ii. Literacy Outreach
 - iii. Website/Social Media
- 8. **Reminder:** Director 2022 Contributions are due.
- 9. **Upcoming Board Meetings.** Proposed next meeting dates are: March 9, April 6.

10. Adjourn.	
	Louis Jullien, Director

WESTCHASE DISTRICT UPDATE 2.16.22

WALNUT BEND, WESTHEIMER

• Continue construction in 2022

WILCREST PARK

• Construction estimated to commence June 2022, completion late 2023/early 2024

SNEED DOG PARK

• Great "Pawlentines" event last Saturday

FUNDRAISING

- Woodchase Park Programs and Events
 - o \$47,000 raised last year for 2022 events
 - o Working on raising another \$13K before March to give us \$60K

WOODCHASE PARK

• Spring Break Week, March 14-March 18

TRAILS WITHOUT TRASH

March 26th 8am-10am

CORPORATE CHALLENGE

Delayed until October

MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, January 12, 2021, at 3p.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Louis Jullien, Kimberly Crow, Blair Johnson, Ricky Gonzalez, Keitha Gallien thus constituting a quorum.

- 1. Call to Order by C. Eichhorn. Time: 3:16 pm
- 2. Guest: No guests
- 3. Westchase District Update Report. Receive a report on Westchase District.
- **4. Administrative Report.** Review and approve as amend the minutes of December 9, 2021 meeting. Review and approve Treasurer's report.

Motion to approve minutes as amended: K. Crow Second: L. Jullien Board Vote: unanimous Motion to approve Treasurer's Report: K. Crow Second: L. Jullien Board Vote: unanimous

5. Donation Submission(s). Receive donation request(s), if any, from our community.

No Donation Submissions.

6. Pillars & Committee Reports

- a. Receive reports from each pillar area:
- i. Community Thru Connections (John D.)
- ii. Health & Wellness (Keitha G.)
- iii. Literacy Outreach
- iv. Safety Awareness (Ricky G.)
- v. Website/Social Media (Blair J.)

7. 2022 Budget Talk

Motion to table budget discussion for decision to make recommendations until next meeting: Motion: K. Crow Second: K. Gallien Board Vote: unanimous

8. **Upcoming Board Meetings.** Proposed next meeting dates are: March 9.

9. Adjourn. 5:02 pm	
	Keitha Gallien – Secretary

	20	2018	2019	61	2020	0	2021	21	2022	2
	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*	Budget	Actual*
Income:										
Donation Income:	1,500	2,840	1,500	160	1,000	50,995	1,000	544	200	
Program Income:				1						
Corporate Challenge	27,000	27,776	27,000	24,500	30,000	18,300				
Other/Legislative Breakfast	3,000	4,345	3,000	3,140	3,000	1,445	2,500	2,238	2,500	
Other/Whole Foods	2,000									
Corporate Donation - W Foods / Cantina L.				250						
Misc. Income	360		100		100		100	414	100	
Grant Income				3,000						
Interest Income	20	21	20	15	20	16	20	9	20	
Total Income	33,880	34,982	31,620	31,665	34,120	70,756	3,620	3,202	3,120	1
Expenses:										
Administrative (filing and bank fees) :	100	84	100	46	100	93	100		100	
Marketing / Supplies	2,660		200	643	009	30	200			
Professional (audit & tax)	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000	4,250	
Insurance	750	716	750	716	750	716	750	752	750	
Legal										
Grant Application Fees										
Website / Paypal	09	198	25	5	2,025	3,267	100		100	
Trail Equipment		2,055		2,850						
Program Expenses:										
Corporate Challenge	10,000	8,049	10,000	7,789	10,000	471				
20th Anniversary / Leg Bkf. / other	1,000	1,128	1,200	998	1,000		1,000	930	1,000	
Other - W Foods / Public Art				1,500						
Total Expenses:	17,570	15,730	16,075	18,165	18,475	8,578	6,700	4,682	6,200	1
Donations	15,000	24,936	15,000	16,404	15,000	65,315	5,000	5,414	2,000	
Suralus / (Dofficit)	1 310	(15,684)	5/5	(1,00,0)	5/3	(3 137)	(0808)	(5 893)	(080.8)	
(Paralla) (Saiding	010,1	(100,00	6	(2,204)	3	(,),	(200'0)	(000'0)	(200(2)	
(4) 4)						1				
WDCF Accounts Receivable (A/R)										
Asset - Cash in Bank		29,502		27,076		25,783		18,052		18,052
*as of 1/10/22										