## WESTCHASE DISTRICT COMMUNITY FUND

# <u>AGENDA</u>

December 1, 2021

# TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, December 1, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- 1. Call to Order.
- 2. Guests. Introduce guests, if any.
- 3. **Board Members.** Discuss potential new board members. Vote to approve new WDCF Board Members if necessary.
- 4. Westchase District Update Report. Receive a report on Westchase District.
- 5. **Administrative Report.** Review and approve the minutes of November 10, 2021 meeting. Review and approve Treasurer's report.
- 6. **Donation Submission(s).** Receive donation request(s), if any, from our community.
- 7. Pillars & Committee Reports
  - a. Receive reports from each pillar area:
    - i. Community Thru Connections (John D.)
      - 1. Discuss Legislative Update Event: December 9<sup>th</sup>, 7:30am
    - ii. Health & Wellness (Keitha G.)
    - iii. Literacy Outreach
    - iv. Safety Awareness (Ricky G.)
    - v. Website/Social Media (Blair J.)
- 8. Upcoming Board Meetings. Discuss January meeting date and location.

9. <b>Adj</b>	ourn.	
		Louis Jullien Director

# Westchase District Update 12.1.21

## **Projects**

Woodchase Park | www.woodchasepark.com

- Key Dates
  - o December 3<sup>rd</sup> Christmas Celebration
- \$40,000 raised for 2022 sponsorships, wrap up remaining \$20,000 this year

### Walnut Bend

• Completion December 2021

## Westheimer

• Completion March 2022

## Camden Park

- \$5,000 grant awarded from Molo Bilingual Montessori School
- \$50,000 grant awarded from Elkins Foundation
- \$250K grant awarded from Wortham Foundation
- Start construction 2022, completion Fall 2023

# MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

### THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, November 10, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Blair Johnson, Louis Jullien, John Dombrowski, Keitha Gallien, Kimberly Crow and Lisa Iparrea thus constituting a quorum.

- 1. Call to Order by L. Jullien (active chair) Time: 7:33 am
- 2. Guests. No guest present.
- **3. Board Members.** Discuss potential new board members.
- 4. Westchase District Update Report. Receive a report on Westchase District.
- **5. Administrative Report.** Review and approve as amend the minutes of October 13, 2021 meeting. Review and approve Treasurer's report.

Motion to approve minutes as amended: L. Jullien Second: J. Dombrowski Board Vote: Unanimous

Motion to approve Treasurer's Report: B. Johnson Second: R. Gonzalez Board Vote: Unanimous

- **6. Donation Submission(s).** Receive donation request(s), if any, from our community. No donations submitted.
- 7. Pillars & Committee Reports (2021 planning meeting notes attached for reference)
  - a) Receive reports from each pillar area:
    - a. Community Thru Connections (John D.)
      - i. Discuss Legislative Update Event
  - b) Health & Wellness (Keitha G.)
  - c) Literacy Outreach
  - d) Safety Awareness (Ricky G.)
  - e) Website/Social Media (Blair J.)
    - a. Discuss WDCF shirts.

Motion for WDCF to purchase first shift and board members pay for additional items: J. Dombrowski Second: R. Gonzalez Board Vote: Unanimous

- 8. **Upcoming Board Meetings.** Proposed next meeting dates are: November 10, December 1
- 9. Adjourn. 8:07a

Keitha	Gallien -	Secretary

	2016		2017		2018		2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*
Income:												
Donation Income:	15,000	5,434	5,000	700	1,500	2,840	1,500	760	1,000	50,995	1,000	544
20th Anniversary / Anchor Annual Fundraiser	60,000		60,000									
Program Income:												
Corporate Challenge	25,000	22,700	24,000	23,500	27,000	27,776	27,000	24,500	30,000	18,300		
Other/Legislative Breakfast		1,165	3,000	3,730	3,000	4,345	3,000	3,140	3,000	1,445	2,500	
Other/Whole Foods		2,244	3,000	2,522	2,000							
Corporate Donation - W Foods / Cantina L.				1,200				250				
Misc. Income					360		100		100		100	414
Grant Income								3,000				
Interest Income	10	17	20	21	20	21	20	15	20	16	20	6
Total Income	100,010	31,560	95,020	31,673	33,880	34,982	31,620	31,665	34,120	70,756	3,620	964
Expenses:												
Administrative (filing and bank fees):	200	126	200	85	100	84	100	46	100	93	100	
Marketing / Supplies	0	650	500		2,660		500	643	600	30	500	
Professional (audit & tax)	2,000	2,250	2,300	2,600	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000
Insurance	750	676	750	716	750	716	750	716	750	716	750	752
Legal	500	0	500									
Grant Application Fees	500	0	500									
Website / Paypal	150	13	100	13	60	198	25	5	2,025	3,267	100	
Trail Equipment						2,055		2,850				
Anchor Annual fundraiser	45,000	0	45,000									1
Program Expenses:												<u>i</u>
Corporate Challenge	9,000	8,974	9,000	9,427	10,000	8,049	10,000	7,789	10,000	471		1
20th Anniversary / Leg Bkf. / other	0	11,364	1,000	992	1,000	1,128	1,200	866	1,000			1
Other - W Foods / Public Art			300					1,500				<u> </u>
Total Expenses:	58,100	24,053	60,150	13,833	17,570	15,730	16,075	18,165	18,475	8,578	5,700	3,752
Donations	50,000	16,700	25,000	23,355	15,000	24,936	15,000	16,404	15,000	65,315	5,000	5,414
Surplus / (Deficit)	(8,090)	(9,193)	9,870	(5,515)	1,310	(5,684)	545	(2,904)	645	(3,137)	(7,080)	(8,202)
WDCF Accounts Receivable (A/R)												
Asset - Cash in Bank		38,440		35,187		29,502		27,076		25,783		15,042
*as of 11/9/21												

#### **EVENT TIMELINE**

# Wednesday, December 8th

- Load car with equipment, flyers, banners, etc.
- Check in with John Vargas about table set up and stage

# Thursday, December 9th

### 6:30am

Set Up Crew: Louis, Chester, John, Keitha, Rayshell, Blair

- Set up sound equipment
- WDCF table and tablecloth (6 ft. table)
- WDCF banner
- Reserved tables at restaurant
- Promo Items (what are these??)
- Check-In table (John, Rayshell, Keitha)

#### 7am

- Blair Photos
- Check In

### 7:30am

Breakfast & Networking

### 7:50am

- Welcome from Craig Eichhorn
- WDCF Intro
- Thank You: Cantina Laredo
- Thank You: Elected Officials
- LAN Intro Ricky Gonzalez
- Introduce Rep. Murphy and Rep. Thompson

## 8:05am

• Rep. Murphy & Rep. Thompson

## 8:50am

Q&A

#### 9am

Breakdown of event

# Representative Jim Murphy Bio

Texas State Representative Jim Murphy represents House District 133 in West Houston. In his seventh term, Murphy serves as the Chairman of the House Committee on Higher Education and sits on the Ways and Means Committee. Murphy is also the Chairman of the House Republican Caucus.

Murphy is the former Chairman of the House on Pensions, Investments and Financial Services, Special Purpose Districts, and Corrections committees. Murphy's legislative record focuses on expanding the economy, ensuring public safety, improving education, and empowering taxpayers. He has been named "Legislator of the Year" by organizations representing local governments, public charter schools, and private business.

Prior to serving in the Legislature, Murphy was twice elected to the HCC Board of Trustees and has served on numerous boards in the community including the Houston West Chamber of Commerce, West Houston Medical Center, the Houston Association of Commercial Real Estate Professionals, and the Urban Land Institute. Murphy's community service also includes work with the Jaycees, where he previously served as Texas State President. He is a founding member and past Vice Chair of the Alief Education Foundation and was appointed to the John Ben Shepperd Public Leadership Institute's Advisory Council by the University of Texas Board of Regents.

Representative Murphy was raised in West Houston and is a graduate of Strake Jesuit and UT Austin. He and his wife, Dr. Kathleen Murphy are members of St. John Vianney Catholic Church. Together, they have 2 incredible sons and 2 wonderful daughters-in-law.

# Representative Senfronia Thompson Bio

Representative Senfronia Thompson has the distinct honor of being the longest-serving woman and African-American in Texas history. She is Dean of the Texas House of Representatives and is currently serving her 25th term.

Representative Thompson currently chairs the Texas House Committee on Licensing & Administrative Procedures and is the Vice Chair of the Select Committee on Constitutional Rights and Remedies. She is a member of the House Committee on Business & Industry and the House Committee on Redistricting.

In 1975, as a sophomore member of the Texas House, she stood up in the fight against lung cancer and passed the first-ever statewide smoking ban bill, prohibiting smoking in elevators, theaters, libraries, museums, hospitals and intrastate buses.

She has passed legislation aimed at protecting women and children against domestic violence, extending protective orders to last longer and enforceable within the entire state of Texas, and established the National Domestic Violence Hot Line for Texans.

She passed a law allowing parents to request a camera in the classroom of special need students and pushed through major reforms in child support enforcement including the Uniform Interstate Family Support Act and the Uniform Child Custody & Jurisdiction Enforcement Act.

An award-winning legislator and acknowledged civil rights leader, Rep. Thompson, affectionately known by her colleagues as "Mrs. T", was inducted into the prestigious Texas Women's Hall of Fame on May 6, 2014.

She received her high school diploma from Booker T. Washington High School in Houston. She has a Bachelor of Science in Biology from Texas Southern University; a Master of Education from Prairie View A&M University; a JD degree from Thurgood Marshall School of Law and a Master of Law in International Law from the University of Houston. Her family includes two sons, one grandson, one granddaughter and one great-granddaughter.