WESTCHASE DISTRICT COMMUNITY FUND AGENDA November 10, 2021

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, November 10, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- 1. Call to Order.
- 2. Guests. Introduce guests, if any.
- 3. **Board Members.** Discuss potential new board members. Vote to approve new WDCF Board Members if necessary.
- 4. Westchase District Update Report. Receive a report on Westchase District.
- 5. Administrative Report. Review and approve the minutes of October 13, 2021 meeting. Review and approve Treasurer's report.
- 6. **Donation Submission(s).** Receive donation request(s), if any, from our community.

7. Pillars & Committee Reports

- a. Receive reports from each pillar area:
 - i. Community Thru Connections (John D.)
 - 1. Discuss Legislative Update Event: December 9th, 7:30am
 - ii. Health & Wellness (Keitha G.)
 - iii. Literacy Outreach
 - iv. Safety Awareness (Ricky G.)
 - v. Website/Social Media (Blair J.)
 - 1. Review and approve WDCF shirts.
- 8. Upcoming Board Meetings. Proposed next meeting dates are: December 1.
- 9. Adjourn.

Louis Jullien, Director

Westchase District Update 11.10.21

Projects

Woodchase Park | <u>www.woodchasepark.com</u>

- Key Dates
 - Trick or Treat success (thank you volunteers!)
 - Programming success
 - December 3rd Christmas Celebration
- \$40,000 raised for 2022 sponsorships, wrap up remaining \$20,000 this year

Walnut Bend

• Completion December 2021

Westheimer

• Completion March 2022

Camden Park

- Pending grants from Wortham Foundation
- Start construction 2022, completion Fall 2023

MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, October 13, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Blair Johnson, Louis Jullien, John Dombrowski, Keitha Gallien, Craig Eichhorn, Kimberly Crow and Lisa Iparrea thus constituting a quorum.

1. Call to Order by C. Eichhorn. Time: 7:41 am

2. Guests. No guest present.

3. Board Members. Discuss potential new board members.

4. Westchase District Update Report. Receive a report on Westchase District.

5. Administrative Report. Review and approve as amend the minutes of September 15, 2021 meeting. Review and approve Treasurer's report.

Motion to approve minutes as amended: L. Jullien Second: J. Dombrowski Board Vote: Unanimous Motion to approve Treasurer's Report: K. Crow Second: B. Johnson Board Vote: Unanimous

6. Donation Submission(s). Receive donation request(s), if any, from our community. a. Review request from Bayou City Ballet Youth Company and take appropriate action.

Motion to approve donation to Bayou City Ballet Youth Company: K. Crow Second: B. Johnson Board Vote: Unanimous

Motion to allow \$1500 fund distribution to organization: K. Crow Second: K. Gallien Board Vote: Unanimous

- 7. Pillars & Committee Reports (2021 planning meeting notes attached for reference)
 - a) Receive reports from each pillar area:
 - a. Community Thru Connections (John D.)
 - i. Discuss Legislative Update Event
 - b) Health & Wellness (Keitha G.)
 - c) Literacy Outreach
 - d) Safety Awareness (Ricky G.)
 - e) Website/Social Media (Blair J.)
 - a. Discuss WDCF shirts.

8. Upcoming Board Meetings. Proposed next meeting dates are: November 10, December 1

9. **Adjourn.** 8:46a

Keitha Gallien – Secretary

	2016		2017		2018		2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*
Income:												
Donation Income:	15,000	5,434	5,000	700	1,500	2,840	1,500	760	1,000	50,995	1,000	544
20th Anniversary / Anchor Annual Fundraiser	60,000		60,000									
Program Income:												
Corporate Challenge	25,000	22,700	24,000	23,500	27,000	27,776	27,000	24,500	30,000	18,300		
Other/Legislative Breakfast		1,165	3,000	3,730	3,000	4,345	3,000	3,140	3,000	1,445	2,500	
Other/Whole Foods		2,244	3,000	2,522	2,000							
Corporate Donation - W Foods / Cantina L.				1,200				250				
Misc. Income					360		100		100		100	414
Grant Income								3,000				
Interest Income	10	17	20	21	20	21	20	15	20	16	20	6
Total Income	100,010	31,560	95,020	31,673	33,880	34,982	31,620	31,665	34,120	70,756	3,620	964
Expenses:												
Administrative (filing and bank fees) :	200	126	200	85	100	84	100	46	100	93	100	
Marketing / Supplies	0	650	500		2,660		500	643	600	30	500	
Professional (audit & tax)	2,000	2,250	2,300	2,600	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000
Insurance	750	676	750	716	750	716	750	716	750	716	750	752
Legal	500	0	500									
Grant Application Fees	500	0	500									
Website / Paypal	150	13	100	13	60	198	25	5	2,025	3,267	100	
Trail Equipment						2,055		2,850				
Anchor Annual fundraiser	45,000	0	45,000									
Program Expenses:												
Corporate Challenge	9,000	8,974	9,000	9,427	10,000	8,049	10,000	7,789	10,000	471		
20th Anniversary / Leg Bkf. / other	0	11,364	1,000	992	1,000	1,128	1,200	866	1,000			
Other - W Foods / Public Art			300					1,500				
Total Expenses:	58,100	24,053	60,150	13,833	17,570	15,730	16,075	18,165	18,475	8,578	5,700	3,752
Donations	50,000	16,700	25,000	23,355	15,000	24,936	15,000	16,404	15,000	65,315	5,000	5,414
Surplus / (Deficit)	(8,090)	(9,193)	9,870	(5,515)	1,310	(5,684)	545	(2,904)	645	(3,137)	(7,080)	(8,202)
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WDCF Accounts Receivable (A/R)												
Asset - Cash in Bank		38,440		35,187		29,502		27,076		25,783		15,042
*as of 11/9/21								-				