

WESTCHASE DISTRICT COMMUNITY FUND

AGENDA

October 13, 2021

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, October 13, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **Board Members.** Discuss potential new board members.
4. **Westchase District Update Report.** Receive a report on Westchase District.
5. **Administrative Report.** Review and approve the minutes of September 15, 2021 meeting. Review and approve Treasurer's report.
6. **Donation Submission(s).** Receive donation request(s), if any, from our community.
 - a. Review request from Bayou City Ballet Youth Company and take appropriate action.
7. **Pillars & Committee Reports** (2021 planning meeting notes attached for reference)
 - a. Receive reports from each pillar area:
 - i. Community Thru Connections (John D.)
 1. Discuss Legislative Update Event: December 9th, 7:30am
 - ii. Health & Wellness (Keitha G.)
 - iii. Literacy Outreach
 - iv. Safety Awareness (Ricky G.)
 - v. Website/Social Media (Blair J.)
 1. Review and approve WDCF shirts.
8. **Upcoming Board Meetings.** Proposed next meeting dates are: November 10, December 1.
9. **Adjourn.**

Louis Jullien, Director

Westchase District Update 10.13.21

Projects

Woodchase Park | www.woodchasepark.com

- Key Dates
 - October 18th – Park soft opening, open to public
 - October 28th – Grand Opening
 - October 31st – Trick or Treat, 5pm-8pm
 - December 3rd – Christmas Celebration
- \$40,000 raised for 2022 sponsorships, wrap up remaining \$20,000 this year

Walnut Bend

- Completion December 2021

Westheimer

- Completion March 2022

Camden Park

- Pending grants from Wortham Foundation and Hershey Foundation
- Start construction 2022, completion Fall 2023

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, June 9, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Blair Johnson, Louis Jullien, John Dombrowski, Keitha Gallien, Craig Eichhorn, and Kimberly Crow, Ricky Gonzalez, and Lisa Iparrea thus constituting a quorum.

1. Call to Order by L. Jullien **Time:** 7:32 am

2. Guest: Introduce guest, Dozie Oheri with Choose To Do Inc.

3. Board Members. Discuss potential new board members.

4. Westchase District Update Report. Receive a report on Westchase District.

5. Administrative Report. Review and approve as amend the minutes of August 11, 2021 meeting. Review and approve Treasurer's report.

Motion to approve minutes as amended: K. Crow **Second:** K. Gallien **Board Vote:** Unanimous

Motion to approve Treasurer's Report: K. Crow **Second:** B. Johnson **Board Vote:** Unanimous

6. Donation Submission(s). Receive donation request(s), if any, from our community.

a. Review and approve the Green Mountain Energy Sun Club awarded grant agreement.

b. Review Harmony Public Schools submission.

Motion to approve the donation of the Green Mountain Energy Sun Club: B. Johnson **Second:** J. Dombrowski **Board Vote:** Unanimous

Motion to deny the donation of Harmony Public Schools: K. Crow **Second:** R. Gonzalez
Board Vote: Unanimous

7. Pillars & Committee Reports (2021 planning meeting notes attached for reference)

a) Receive reports from each pillar area:

a. Community Thru Connections (John D.)

i. Discuss Legislative Update Event

b) Health & Wellness (Keitha G.)

c) Literacy Outreach

d) Safety Awareness (Ricky G.)

e) Website/Social Media (Blair J.)

a. Discuss WDCF shirts.

8. **Upcoming Board Meetings.** Proposed next meeting dates are: October 13, November 10, December 1.

9. **Adjourn.** 8:35a

Keitha Gallien – Secretary

WDCF

10/11/2021

	2016		2017		2018		2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*
Income:												
Donation Income:	15,000	5,434	5,000	700	1,500	2,840	1,500	760	1,000	50,995	1,000	700
20th Anniversary / Anchor Annual Fundraiser	60,000		60,000									
Program Income:												
Corporate Challenge	25,000	22,700	24,000	23,500	27,000	27,776	27,000	24,500	30,000	18,300		
Other/Legislative Breakfast		1,165	3,000	3,730	3,000	4,345	3,000	3,140	3,000	1,475	2,500	
Other/Whole Foods		2,244	3,000	2,522	2,000							
Corporate Donation - W Foods / Cantina L.				1,200				250				
Misc. Income					360		100		100		100	425
Grant Income								3,000				
Interest Income	10	17	20	21	20	21	20	17	20	26	20	11
Total Income	100,010	31,560	95,020	31,673	33,880	34,982	31,620	31,667	34,120	70,796	3,620	1,136
Expenses:												
Administrative (filing and bank fees) :	200	126	200	85	100	84	100	46	100	196	100	47
Marketing / Supplies	0	650	500		2,660		500	643	600	8	500	62
Professional (audit & tax)	2,000	2,250	2,300	2,600	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000
Insurance	750	676	750	716	750	716	750	716	750	716	750	752
Legal	500	0	500									
Grant Application Fees	500	0	500									
Website / Paypal	150	13	100	13	60	198	25	5	2,025	3,298	100	51
Trail Equipment						2,055		2,850				
Anchor Annual fundraiser	45,000	0	45,000									
Program Expenses:												
Corporate Challenge	9,000	8,974	9,000	9,427	10,000	8,049	10,000	7,789	10,000	471		
20th Anniversary / Leg Bkf. / other	0	11,364	1,000	992	1,000	1,128	1,200	866	1,000	(120)		
Other - W Foods / Public Art			300					1,500				
Total Expenses:	58,100	24,053	60,150	13,833	17,570	15,730	16,075	18,165	18,475	8,569	5,700	3,912
Donations	50,000	16,700	25,000	23,355	15,000	24,936	15,000	16,404	15,000	66,065	5,000	3,914
Surplus / (Deficit)	(8,090)	(9,193)	9,870	(5,515)	1,310	(5,684)	545	(2,902)	645	(3,838)	(7,080)	(6,690)
WDCF Accounts Receivable (A/R)												
Asset - Cash in Bank		38,440		35,187		30,881		27,979		23,141		16,542

*as of 10/11/21

Name of Organization	Bayou City Ballet Youth Company
Is your organization a 501c3?	Yes
Non-Profit Federal ID Number	84-4659226
Contact Name and/or Title	Alex Pandiscio, President/Director
Cell Phone Number	415-531-4051
Office Phone Number	713-280-3646
Contact Email	youthcompany@bayoucityballet.com
Address	11231 Richmond Ave. D.106 HOUSTON, TX 77082
Please tell us a little about your organization (History and Mission)	<p>"Enriching lives through the beauty of classical ballet."</p> <p>Founded in 2020, the Bayou City Ballet Youth Company provides high quality performance opportunities for advanced ballet students pursuing a professional career in dance. We strongly believe in the power of ballet to change lives. In order to share this beautiful art with our entire community, we program an array of educational programs throughout the greater Houston area each season, including master classes, performances, and workshops, that are accessible to everyone. The Youth Company also raises funds annually to help defray the costs associated with performance, thereby allowing us to offer need-based financial assistance to our dancers.</p> <p>The Bayou City Ballet Youth Company is a 501(c)(3) nonprofit organization, with an annual budget just over \$35K. The company performs three times per year in Houston, and hosts an array of</p>

masterclasses each season taught by a diverse faculty of both current and former internationally-celebrated professional ballet dancers. As well, the company has a track record of commissioning new choreography by artists from underrepresented groups.

When are you in need of the donation? December 2021

What is the amount requested? \$3250

Please be specific on what the donation will benefit or how it will be used. Bayou City Ballet Youth Company respectfully requests support from the Westchase District Community Fund for our second annual “Westchase Nutcracker Festival.”

The Festival - part holiday market, part ballet and music performance - is a FREE family event open to the public with the goal of exposing the community to the performing arts while supporting local businesses.

It will be held again at the Chateau Crystale Remington Ballroom in Westchase District, Sunday December 19th, 2021, from 1-5pm.

We are excited to present once again this new annual Westchase holiday tradition! Our first year, we had over 100 guests, with six local vendors and twenty artists performing. There were two abridged ballet performances, and a children's story time. Performing alongside our pre-professional Youth Company dancers were guest principal artists Connor Walsh and Chae eun Yang from the Houston Ballet. Throughout the afternoon Axiom Quartet provided live music for holiday shoppers. All vendor sales benefited each individual business directly, with no cost to them. Additionally our organization raised \$2570 in donations to support our mission, and we hope to raise even more this year.

2021 Funding and Budget

Our expenses include:

Rental of Remington Ballroom at Chateau Crystale: \$2500

Additional Costumes (for re-use in future): \$2000

Decorations, lighting, supplies: \$500

Guest Artists: \$1200

Advertising (paid online marketing and print materials): \$300

Total Expenses: \$6500

Funding:

Already, we have been able to raise \$1250 in individual donations, and \$2000 in participation fees from student performers.

We are seeking additional donations and sponsorship to help cover the remaining costs. We do not want to charge admission or vendor fees.

Need

\$3250 (funds raised to date) - \$6500 (expenses) = - \$3250

Total Need: \$3250

We hope to partner again the WDCF and would welcome any support the WDCF is able to provide.

Have you applied for a donation from WDCF previously? If Yes – please list when/for what.

Yes, we received a donation in 2020 from WDCF for our first annual Westchase Nutcracker Festival in the amount of \$1000. We are grateful for this sponsorship and hope to continue if funding permits.

Are you publicizing this event? If so – What exposure would you be willing to

YES. We are happy to include the WDCF logo on all marketing materials (posters, emails, social media, event signage), offer a table at the event to display information, and cross-promote on social media

**provide the
WDCF.org?**

by tagging WDCF. If there is ANYTHING else we can do to help provide exposure to WDCF, just let us know!
