WESTCHASE DISTRICT COMMUNITY FUND

AGENDA June 9, 2021

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday, June 9, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite 1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- 1. Call to Order.
- 2. **Guests.** Introduce guests, if any.
- 3. Westchase District Update Report. Receive a report on Westchase District.
- 4. **Administrative Report.** Review and approve the minutes of May 12, 2021 meeting. Review and approve Treasurer's report.
- 5. **Donation Submission(s).** Receive donation request(s), if any, from our community.
 - a. SER Soiree
- 6. **Checking Account.** Vote to approve adding a checking account for WDCF to separate Greenspace funds.
- 7. Pillars & Committee Reports (2021 planning meeting notes attached for reference)
 - a. Receive reports from each pillar area:
 - i. Community Thru Connections (John D.)
 - ii. Health & Wellness (Keitha G.)
 - iii. Literacy Outreach
 - 1. School Supply Drive
 - iv. Safety Awareness (Ricky G.)
 - v. Website/Social Media (Blair J.)
- 8. **Upcoming Board Meetings.** Proposed next meeting dates are: July 14, August 11.

9.	Adjourn.	
		Louis Jullien Director

Westchase District Update 6.9.21

Projects

Elmside/Woodchase Path

• July 2021 Completion

Walnut Bend

- July 2021 Completion
- Opening Event early August

Woodchase Park

• Completion September 2021

Westheimer

• Completion February 2022

Wilcrest

• Completion January 2023

Greenspace for Westchase

- \$2M raised to-date
 - o New Gifts: \$750K TPWD Grant
- Requests in to Sabic, Camden, Worley, Green Mountain Energy

MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on Wednesday, May 12, 2021, at 7:30a.m., in the Westchase District Conference Room – 10370 Richmond Ave., Suite1350, Houston, TX 77042, or via Zoom Conference Call (Zoom.us, Meeting Number: 915-070-8950, or call in number: +1 253-215-8782, 915-070-8950#), The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Louis Jullien, Ricky Gonzalez, John Dombrowski, Keitha Gallien, Lisa Iparrea and Craig Eichhorn, Kimberly Crow, Nancy Bailey thus constituting a quorum.

- 1. Call to Order by C. Eichhorn. Time: 7:33 am
- 2. Guest: NA
- 3. Westchase District Update Report. Receive a report on Westchase District.
- **4. Administrative Report.** Review and approve as amend the minutes of April 14, 2020 meeting. Review and approve Treasurer's report.

Motion to approve minutes as amended: T. Johnson Second: K. Crow Board Vote: unanimous Motion to approve Treasurer's Report: T. Johnson Second: J. Dombrowski Board Vote: unanimous

- **5. Donation Submission(s).** Receive donation request(s), if any, from our community.
 - a. Ratification Vote. Review and approve \$2,000 donation to be awarded to Quillan Center for their annual Kids Summer Camp.

Motion to approve donation and offer: K. Crow Second: K. Gallien Board Vote: unanimous

- 6. Pillars & Committee Reports
 - a. Receive reports from each pillar area
 - i. Community Outreach (John D.)
 - ii. Health/Fitness (Keitha G.)
 - 1. Spring Dash 2021
 - iii. Literacy Outreach
 - iv. Safety Awareness (Ricky G.)
 - v. Website/Social Media (Blair J.)
- 7. **Reminder:** 2021 Director Contributions are due.
- 8. Upcoming Board Meetings. Proposed next meeting dates are: June 9, July 14th, August 11.

9. Adjourn. 8:07a	
	Keitha Gallien – Secretary

	2016		2017		2018		20:	2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual*	Budget	Actual*	
Income:													
Donation Income:	15,000	5,434	5,000	700	1,500	2,840	1,500	760	1,000	50,995	1,000	544	
20th Anniversary / Anchor Annual Fundraiser	60,000		60,000										
Program Income:													
Corporate Challenge	25,000	22,700	24,000	23,500	27,000	27,776	27,000	24,500	30,000	18,300			
Other/Legislative Breakfast		1,165	3,000	3,730	3,000	4,345	3,000	3,140	3,000	1,445	2,500		
Other/Whole Foods		2,244	3,000	2,522	2,000								
Corporate Donation - W Foods / Cantina L.				1,200				250					
Misc. Income					360		100		100		100		
Grant Income								3,000					
Interest Income	10	17	20	21	20	21	20	15	20	16	20	6	
Total Income	100,010	31,560	95,020	31,673	33,880	34,982	31,620	31,665	34,120	70,756	3,620	550	
Expenses:													
Administrative (filing and bank fees):	200	126	200	85	100	84	100	46	100	93	100		
Marketing / Supplies	0	650	500		2,660		500	643	600	30	500		
Professional (audit & tax)	2,000	2,250	2,300	2,600	3,000	3,500	3,500	3,750	4,000	4,000	4,250	3,000	
Insurance	750	676	750	716	750	716	750	716	750	716	750	752	
Legal	500	0	500										
Grant Application Fees	500	0	500										
Website / Paypal	150	13	100	13	60	198	25	5	2,025	3,267	100		
Trail Equipment						2,055		2,850					
Anchor Annual fundraiser	45,000	0	45,000										
Program Expenses:													
Corporate Challenge	9,000	8,974	9,000	9,427	10,000	8,049	10,000	7,789	10,000	471			
20th Anniversary / Leg Bkf. / other	0	11,364	1,000	992	1,000	1,128	1,200	866	1,000				
Other - W Foods / Public Art			300					1,500					
Total Expenses:	58,100	24,053	60,150	13,833	17,570	15,730	16,075	18,165	18,475	8,578	5,700	3,752	
Donations	50,000	16,700	25,000	23,355	15,000	24,936	15,000	16,404	15,000	65,315	5,000	3,500	
Surplus / (Deficit)	(8,090)	(9,193)	9,870	(5,515)	1,310	(5,684)	545	(2,904)	645	(3,137)	(7,080)	(6,702)	
WDCF Accounts Receivable (A/R)													
Asset - Cash in Bank		38,440		35,187		29,502		27,076		25,783		21,164	
*as of 5/10/21		,		,		- ,		,		-,		, , , ,	



Dynamic Duo

Kathie Forney, Soiree Co-Chair Bart Wilson, Soiree Co-Chair

Ultra Force Soiree Committee

Carol Beck Grace Kim Harriet Latimer Vicki Luna Hugo Mojica

Caped Crusaders of the Board

Diane Schenke, Chair Paula Mendoza, Vice Chair Elliot Metzger, Treasurer Kathie Forney, Secretary Lori Arnold Christen Bagley Sherri Brudner Ricky Cortez DeRae Crane Jim Francis Dr. Jeri Lvons Mark McCullough Hugo Mojica **Brian Neely** Steve Rosencranz Tanya Sterling Raymond Valdez Bart Wilson

Wonder Woman

Sheroo Mukhtiar, CEO

Mighty Capital Avengers

Tom Forney, Chair
Stan Marek
Honorary Co-Chair
Howard Tellepsen
Honorary Co-Chair
Loubel Galik
Kelly Hall
Katy Hays
Pat Kiley
John Roberts
Randy Rogers
Diane Schenke
Bart Wilson

Dear Friends,

We are so honored to chair **SERJobs' 2021 Soiree – The Incredibles** on Friday, June 11th at Moonstruck Drive-In. Bring your super hero friends and enjoy offerings from local food trucks before a private screening of the family favorite *The Incredibles*. This past year has been a year unlike any other, filled with great uncertainty and challenges. But it has also been a year of resilience, strength, and unity. Together we have navigated these unprecedented times and amid the uncertainty, there is hope and inspiration.

As we reflect on the individuals seeking SER's services, the many supporters that make our work possible, and the team committed to serving vulnerable communities, we are inspired by these incredible acts of humanity. This year's event will honor the incredibleness of all the many heroes among us! We invite you to be a super hero for SER and join us as a sponsor. The enclosed form details the opportunities and benefits. All proceeds will benefit the more than 4,000 individuals SER serves annually with education, training, employment, and financial empowerment services that change lives.

SER's 56 years of transformative services empower our communities most valuable resource – its people! SER's programs help youth, adults, seniors, and veterans from low-income communities build resilience and change their own destinies through the redemptive power of work. Despite the challenges of the past year, SER pivoted to providing programs and services virtually, going above and beyond to meet clients where they were and address their most immediate basic needs along with their employment needs. Virtual learning became the "new normal" and SER's occupational skills trainings, job fairs, and hiring events were offered in a completely virtual platform before transitioning to a hybrid virtual and in-person structure. As a SER super hero, your support provides those we serve with the opportunity for a better life and brighter future.

We hope in your super hero pursuit of making the world a better place you will join us as sponsor of The Incredibles! If you have any questions, please contact Joanie Wentz at 713-773-6000 ext. 168 or jwentz@serjobs.org.

YOUR COMMITMENT WILL MAKE IT POSSIBLE FOR THOSE IN NEED TO EMERGE STRONGER THAN EVER BEFORE!

With gratitude,

Kathie Forney Soiree Co-Chair Bart Wilson Soiree Co-Chair