

WESTCHASE DISTRICT COMMUNITY FUND

MINUTES OF BOARD OF DIRECTORS MEETING OF WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on April 20, 2016 at 4:30 p.m., in Suite 1350 of the Westchase Towers Building located at 10375 Richmond Ave., Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Kim Peck, and Dave Gilkeson thus constituting a quorum.

CALL TO ORDER.

Chairman Mr. Johnson called the meeting to order at 4:34 p.m. and declared that a notice of the meeting was posted more than 72 hours in advance at the Harris County Courthouse and within the District and that the meeting is open to the public.

MINUTES

Motion by Mr. Gilkeson, seconded by Mr. Johnson to approve the minutes of the January 20th, 2016 board meetings. Motion passed unanimously.

TREASURER'S REPORT

2015 Review and Treasurer's report. Review and approve treasurer's report: (a) 2016 YTD Budget vs. Actual report and (b) 2016 Corporate Challenge Program (CCP) financial report. Approve a contribution to Quillian Center for 2016 CCP proceeds. Motion by Mr. Gilkeson and seconded by Ms. Peck. Motion passed unanimously.

CONTRIBUTIONS.

Review 2016 Board Member contributions to WDCF. Mr. Johnson presented. Report given on board members donations to the Westchase District Community Fund a monetary amount of their discretion. Update given and reminded that the Board is requesting 100% participation. Those that have not contributed will be reminded.

BOARD MEMBER TRAINING.

Receive report on Board Member training. All Board members are current on training.

COMMITTEE REPORTS UPDATE.

Website and Marketing – T Johnson, B Johnson

*New photos secured for website and flyers.

Action step-T. Johnson to work Westchase District to add fresh content.

WDCF Banner – K Peck: Banner completed and available for future events

Fundraising – D Gilkeson, T Johnson, K Peck

Whole Foods Opening – June 1: Update provided from meeting with Whole Foods

Jim Murphy Breakfast – November: D. Gilkeson researching dates and speakers

Halloween Masquerade Ball – 2017: T. Johnson scheduling meeting with Marriot Westchase

Request for Donation Application: B Johnson researching options and forms

Organization Outreach- K. Peck & C. Eichorn: tabled until July meeting

PRESENTATION.

Boy Scouts. Donald Guillory, Alief Boy Scouts District Director-Tatanka District, attended and discussed current and future needs for the local Boy Scouts. They are looking for donations for various programs within the Boy Scouts. He presented several different needs.

The Board recommendation was for Mr. Guillory to determine specific needs in a proposal form and submit it to the board for review.

NEXT MEETINGS.

Next meeting is planned for July 13, 2016.

Future meetings set for 7/13/16, 10/5/16. (Note: Meeting change from 7/6/16 to 7/13/16 due to holiday week.)

Meeting adjourned at 5:35pm

Blair Johnson, Secretary